

# Camp Carpenter

## 2022 Sleepover Camp Leaders' Guide



# Weird Science



Camp Carpenter is accredited by  
the Boy Scouts of America and  
operated by Daniel Webster  
Council, BSA.

Updated 01/2022

# Mission and Values

## Boy Scouts of America

### Mission Statement

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

### Scout Oath

On my honor, I will do my best to do my duty to God and my country and to obey the Scout Law; To help other people at all times; To keep myself physically strong, mentally awake, and morally straight.

### Scout Law

A Scout is: Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent

### Diversity, Equity & Inclusion Statement

The Boy Scouts of America promotes a culture where each youth, volunteer, and employee feels a sense of belonging and builds communities where every person feels respected and valued.

Leading by example and encouraging each other to live by the values expressed by the Scout Oath and Scout Law, we welcome families of all backgrounds to help prepare young people to serve as successful members and leaders of our nation's increasingly diverse communities.

## Camp Carpenter

### Camp Carpenter Mission Statement

The mission of Camp Carpenter is to support Scouting units by fostering community, inspiring imagination through fun and adventure, building enthusiasm for the outdoors, and promoting Scouts' continuation into Scouts BSA while living the ideals of the Scout Oath and Law.

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# From the Camp Director

Hello Families, Leaders, Scouts, and Scouters!

I'd like to introduce myself; my name is [Brett Branscombe](#) and I will be your Camp Director this year at Camp Carpenter. I am an Eagle Scout from Troop 83 in Penacook, NH, and a Vigil Honor Member of Passaconaway Lodge. I've had the privilege of serving on staff for Wood Badge and Powder Horn, as well as faculty for DWC's University of Scouting and Commissioner Colleges. I've gotten to be a part of the staff at Camp Carpenter for the past 13 years, and I'm thrilled to have the opportunity to lead our team this summer. Outside of camp, I teach music at Newmarket Jr/Sr High School, or you could probably find me playing games or building computers.

The last couple of years have undoubtedly been dynamic and challenging. Even so, the team at Camp Carpenter has been resilient and innovative to ensure that health and safety *and* engaging quality programs are our top priorities. We designed and delivered one of the most comprehensive at-home programs in the country in 2020 and followed rigorous mitigation strategies to ensure that we opened and stayed open throughout 2021. Our focus is still the same; providing a safe and fun program in the great outdoors.

We know that the Scouting program works best when it includes *the outdoors*, and what outing could be more of an adventure for our youth than getting to come to Camp Carpenter. Now more than ever, our youth need opportunities to disconnect and *interconnect*. Our programming highlights the aims of Scouting: character development, leadership development, citizenship training, and personal fitness. These aims are as crucial as ever as we prepare youth to face the world ahead of them.

Camp Carpenter is proud to have held ourselves to the rigorous standards of the National Camp Accreditation Program and its recommended practices. We are already working on a new cycle of strategic planning to help us continue to provide the best program we can to the most youth. We continue to offer flexible camping opportunities, including week-long sleepover camp, overnight family camp, and day camps. And we continue to expand these along with Granite Base Camp. We are also in the process of seeking accreditation through the American Camping Association. This process will help us meet the best practices within the BSA and from the greater camping community.

As the team at Camp Carpenter prepares to open our doors for the 86th season, we are excited to make fun and adventure come to life for our youth. We hope you will work with us to help make camp an opportunity for as many youths as possible. Please feel free to reach out if there's anything we can do to help or if you have any questions or concerns going into the summer.

See you soon!

**Brett Branscombe** | [he/him/his](#)  
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Manchester, NH 03109  
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# Youth Protection and Adult Leadership

## Scouting's Barriers to Abuse

The BSA has adopted policies for the safety and well-being of its members. All parents and caregivers should understand that our leaders must abide by these safeguards. Many of these policies are particularly important in the summer camp setting. We have made an effort to highlight those here. You can find more information in the [Guide to Safe Scouting](#).

### Registration Requirements

All adults attending camp must register with the BSA, including completion of an application, criminal background check, and mandatory Youth Protection training, as well as the Volunteer Screening Database check.

### Adult Supervision

Each pack must provide a minimum of 2 registered adult leaders 21 years of age or older. In addition, any group bringing female youth must provide a registered female adult leader 21 years of age or over. Additional leadership requirements apply (see [Summer Camp Reservation Guidelines](#)). One-on-one contact between adult leaders and youth members is prohibited.

Discipline must be constructive.

- Discipline must reflect Scouting's values.
- Corporal punishment is never permitted.
- Disciplinary activities involving isolation, humiliation, or ridicule are also prohibited.

### Responsibility

Leaders must ensure that all participating in Scouting activities abide by the Scout Oath and Scout Law.

Adult leaders and youth members share the responsibility for the safety of all participants in the program, including adherence to Youth Protection and health and safety policies.

- Adult leaders are responsible for monitoring behavior and intervening when necessary.

- Physical violence, sexual activity, emotional abuse, spiritual abuse, unauthorized weapons, hazing, discrimination, harassment, initiation rites, bullying, cyberbullying, theft, verbal insults, drugs, alcohol, and pornography have no place in the Scouting program and may result in revocation of membership.

All leaders are required to adhere to the Scouter Code of Conduct.

### Accommodations

Separate accommodations for adult males and females and youth males and females are required.

### Tenting

- Packs must arrange separate tenting for male and female adults and male and female youth.
- Youth sharing tents must be no more than two years apart in age.
- In Cub Scouting, a parent or guardian may share a tent with their family.
- Spouses may share tents.

### Restrooms

The camp provides separate shower and latrine facilities for male and female adults and male and female youth. The privacy of youth is respected.

- Adults and youth must respect each other's privacy, notably when changing clothes and taking showers at camp.

- Adult leaders should closely monitor these areas but only enter as needed for youth protection or health and safety reasons.

## Program Requirements

- All scouts should use the buddy system.
- The use of smartphones, cameras, mirrors, drones, etc., is prohibited in places or situations where one expects privacy.
- All aspects of the Scouting program are open to observation by parents and leaders.
- The BSA does not recognize any secret organizations as part of its program.
- Hazing and initiations are prohibited and have no part during any Scouting activity.
- All forms of bullying and harassment, including verbal, physical, and cyberbullying, are prohibited.
- Inappropriate public displays of affection are prohibited.
- Sexual activity is prohibited.
- Participants must wear appropriate attire for all activities.

## Reporting Requirements

Adult leaders and youth members are responsible for recognizing, responding to, and reporting Youth Protection violations and abuse.

### Reporting Youth Protection Policy Violations

- Report serious Youth Protection policy violations or behaviors that put a youth's safety at risk to the Scout executive.

- Online reporting is also available at [Incident Reporting](#).

### Mandatory Reporting of Child Abuse

- All persons participating in Scouting programs are mandated reporters of child abuse.
- Suppose you have reason to suspect abuse or neglect of a child. In that case, you must report it to local law enforcement and child protective services. You cannot delegate this reporting duty to any other person.
- Reporting to the Scout executive or Scouts First Helpline ensures that follow-up can occur for the safety of our youth. Scout executives and Scouts First coordinate follow-up actions.

### Scouts First Helpline

- The BSA has implemented a "Scouts First" approach to the protection and safety of youth. The BSA has established a dedicated 24-hour helpline to receive reports of known or suspected abuse or behavior that might put a youth at risk.  
1-844-SCOUTS1 (1-844-726-8871)
- If you need immediate assistance in handling a sexual abuse allegation, contact Scouts First Helpline (1-844-SCOUTS1).

If someone is at immediate risk of harm, always call 911.



# COVID-19 Policy

The Daniel Webster Council continuously monitors recommendations from the CDC, State of New Hampshire, and local health departments to provide a safe environment for our campers, leaders, and staff. Please follow [nhscouting.org/coronavirus](https://nhscouting.org/coronavirus) for the latest updates as the spring and summer of 2022 begins.

## Summary of Changes

As our planning progresses, it may be necessary for information in this guide to be updated. We will post a summary of those changes here. In addition, any updates to the published leader's guide will be communicated to registered units and posted on [nhscouting.org](https://nhscouting.org).

### 01/2022 Update- Key Changes from 2021

- Updated pricing and fees.
- Returned free time to the afternoon program
- Modified the daily schedule
- Updated adult leadership ratios
- Information about online medical form submission
- Updated information on Youth Protection and Outdoor Ethics
- Revised formatting and organization for clarity

# Important dates

## Camp Payments

The first deposit of \$100 is due by **April 1, 2022** (see [Summer Camp Reservation Guidelines](#) for details)

Full payment is due: **May 31, 2022** (see [Summer Camp Reservation Guidelines](#) for details)

## Camp Director's Chats

These monthly, online Camp Director's Chats are an opportunity to meet with our camp leadership, hear about any program and logistical updates, and get answers to any questions you or your pack have. The adult serving as the pack leader at camp should try to attend the May meeting. Register at the links below. Recordings of the meetings will be available for those who can not attend. **All meetings will start at 7pm.**

[January 30, 2022](#)

[February 27, 2022](#)

[March 27, 2022](#)

[April 24, 2022](#)

[May 22, 2022\\*](#)

[\\*Strongly recommended](#)

## Medical Forms

In 2022 we will be using an online HIPPA-compliant system for the collection of medical forms. This will allow you to fill out Parts A and B online. A medical provider will need to sign Part C, which you can then upload to the online system. This will need to be completed by May 31st to give our medical team time to review.

## Requests for accommodations

Please submit any requests for accommodations at least two weeks in advance of your scheduled session to give us time to review and prepare.

## Program Choice Form

The program choice form will also be online this year. We expect it to be available in late April. It will be distributed to registered units and should be submitted by May 31st.

**Helpful Hint: Keep originals of all the forms (program choice and medical) that you send to the council service center and bring them to camp on check-in day.**

## CAMP SERVICE DAY

Leaders, cubs, families, and friends are welcome to attend a service day to help set up camp on **Saturday, June 11, 2022, from 9 AM to 4 PM**. Please RSVP to Steve Hambleton, Camp Carpenter Manager, at (603) 623-5962 or [stephenP.hambleton@scouting.org](mailto:stephenP.hambleton@scouting.org). We will all gather in the Dining Hall at 9 am.

**Den Chief Overnight Sat., June 11, 2022, 9 am to Sun., June 12, 2022, 10 am**

Exclusively for older scouts in Scouts BSA or Venturers attending Camp Carpenter as a Den Chief in 2022! We will train your Den Chiefs and prepare them for camp, so they'll be ready to give each youth a fantastic experience this summer!

To register online, and for more information, go to: [www.nhscouting.org/camping](http://www.nhscouting.org/camping).

# What's Happening at Camp Carpenter?

## Program Theme: **Weird Science**

### **Camp Wide Events:**

#### **Opening Campfire**

The Camp Carpenter staff will close out your first day at camp with an exciting, action-packed campfire full of skits, songs, and stunts. Scouting Spirit will be on display as we kick off our week.

#### **Monday Night**

A Scout is Reverent! After dinner, we will have a “Scout's Own” service, a critical time to demonstrate the final point to the Scout Law. Following will be our Cub Carnival with super fun games for Scouts of all ages.

#### **Tuesday Night**

Bring a costume that fits the theme and dress up for an evening of fun. We'll kick off the evening at flags dressed to impress. There will be Frontier hootenannies and tales of daring exploration all around the main camp after dinner. Also, our ‘freezetacular’ ice cream social is always a hit.

#### **Pack Out Night**

Cub Scouts love to cook a hot dog on an open fire and enjoy delicious s'mores. During this introductory evening of cooking in the wilderness, some packs may bring in food to supplement the menu. Please keep in mind that we have limited additional food storage areas. Nonetheless, enjoy this meal as you see smiles on everyone's faces.

**Don't forget; you too can shop at the CHOP!** Carpenter House of Pizza is ready to deliver those pizzas again. You'll be able to order pizzas to enjoy at the campsite only this evening. (Find more details here [C.H.O.P.](#))

#### **Flag Ceremonies**

Every morning and evening, we hold a camp-wide flag ceremony. If your pack or den wants to raise or lower the flag, sign up with the Program Director when you arrive at camp. If you need staff assistance, they are ready to help you out.

# Program Areas at Camp Carpenter

Every Cub Scout will want to explore Camp Carpenter, a place where imagination and adventure come to life! You will get to visit each of our program areas, and you'll have an opportunity to add a few other extras. **Get your first choice by submitting your program choice form early.**



**Fort Friendship:** The American frontier has captured many hearts of many over the years. Now Cubs will witness the adventure firsthand as they learn what life was like in the old west. So prepare your best “Yee-Haw” and get ready to wrangle some livestock and chase down the bandits!

*We also invite units to schedule a sleepover at the Fort! We will do our best to accommodate all requests. However, due to the popularity of these programs, we encourage you to make reservations early by submitting your program choice form.*

**Pirates Cove:** Ahoy Mateys! It is the pirate life for us here at Pirates Cove, where you can let loose your inner pirate. Search for treasure, explore the ship, climb the bell tower and cross our rock walk. You'll be testing your sea legs when you venture forth on the open waters, where it's Pirates vs. Navy. It's all hands on deck, so join us as we plunder the high seas of Long Pond!

*P.S. Be sure to bring your swim tags from the waterfront.*



**Waterfront:** On those hot summer days, the waterfront is the place to cool off, relax, earn awards, and have fun. Swimmers of all levels will have the opportunity to improve their aquatic skills. Our lifeguards have a helpful bag of tricks and a thorough understanding of the Cub Scout age group. They also receive training in professional CPR and BSA Lifeguarding to make sure this summer camp classic is both fun and safe!

Also, sign up early to experience our Aquatic Adventure Zone. Our 7-foot inflatable iceberg or our inflatable aquatic trampoline. Only classified swimmers will go out onto the inflatables; classified learners or beginners will have a free swim.

**BB and Archery Ranges:** At Shooting Sports, we pride ourselves on teaching respect, responsibility, and discipline. In addition to joining in the fun Shooting Sports activities, we try to teach the more exciting facts about these tools. Safety is stressed at our ranges to help protect everyone on the ranges.

**Sports:** Work together as a team during each activity as Sportsmanship is the name of the game. The sports field is the only area in camp where

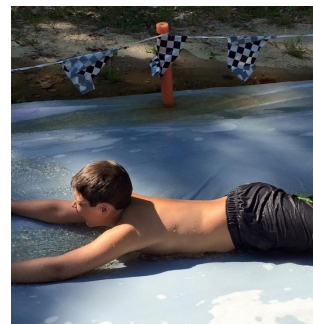




you can run, and it is time to get some energy out and have some fun. Scouting is a game with a purpose; go, TEAM!

\*\* You can also choose to do parachute games with the staff.

**W.A.R.M.:** The hottest area in camp! Four areas in one! First, W – Water slide! That's right, a giant water slide at Camp Carpenter. It's fast, it's fun, and it's a thrill. Second, A – Arcade! Play a game of Gaga ball at the Gaga pit and become the Gaga Master. Or, Human Foosball, this game is a ton of fun! Third, R – Rock Throwing! Come to our rock-throwing range and see how accurate you are. That's right; you can throw rocks, but only on our rock-throwing range. Make as much noise as you can with your aim. Finally, M – Mini Golf! We have our own 14 hole mini-golf course. Shoot around for fun, or challenge your den to a game. It's a blast!



**Nature:** Scouting is all about the outdoors, and that's what nature is all about! Discover what is all around us from a different perspective. Scouts will enjoy the plants, trees, animals, and pond with much more curiosity as they discover our ecosystem.

**Handicraft:** Let your creativity and imagination go wild. Enjoy making a craft when you attend. You can also sign up to return to Handicraft and enjoy woodworking, metalworking, paracord bracelet, or making musical instruments. Choose an option on the program choice form.



**S.T.E.M. Center:** Discoveries abound at the STEM center, where the possibilities are endless. With science experiments blowing up, bouncing out of control, or becoming slimy, there is plenty of fun to be found here for Mad Scientists of all ages!

You can also choose to return to this area on the program choice form to focus on robotics (coding), Electrifying fun, Carpenter 500 (RC trucks), and Space.

## Specialty Activities

These are not program areas, but all scouts enjoy a great opportunity. A staff member will meet you and guide you through each activity. Select each of these you wish to participate in on your Program Choice form.

**Whittling Chip:** (Bears, Webelos, and Arrow of Light scouts only): Staff will show your scouts how to use a pocket knife safely and effectively. We will provide other activities for Tigers and Wolves during this time.



**Conservation Project:** Packs will learn the importance of conservation, give back to the community, and assist with a project somewhere in the camp. Our Camp Manager will lead the project.

**Marble Madness:** Play the classic game of marbles! The scouts love this exciting game that is challenging and fun.

**Lifesize games:** Come and play some traditional games, but now they are life-sized. Have fun with Jenga, Checkers, and Connect 4.

**Flags** - Get the skills to participate in a flag ceremony. Also, learn how to take care of the flag and present it properly. You can even sign up to run a flag ceremony for the entire camp.

**Campfire Skits, Songs, Stunts** - Our staff loves to perform and have a great time. The laughter never stops at the council ring. Time at the council ring is excellent to practice putting on a great campfire and getting up in front of the crowd. Let the audience have a great time, and be part of the show!

**L.L. Lee Scouting Museum:** Camp Carpenter is home to one of the finest displays of Scouting memorabilia in the world! The museum was founded in 1969 and is owned and operated by the Daniel Webster Council. During free time the pack or den will receive a guided tour of the museum.

**\*\*The museum does have a small gift shop.**



## Pack Run Activities

These are options for your pack to do on its own. Pack leadership must assume responsibility for managing these activities. Please sign up early using the Program Choice Form to request your first choices.

**Self-Guided Nature Hike:** Our self-guided nature hike has many points of interest along the Dan Beard Trail and helps identify trees and other cool things in nature.

**Shore Fishing:** Packs will have the chance to practice some catch-and-release fishing down by the shore of Long Pond. Packs should bring their fishing poles and tackle.



**Unit-Planned Activity:** Your pack is free to hold your unique activity during this period. Examples could be a Cubmaster's storytime, a group challenge, extra campsite clean-up/chores, or whatever else the pack wants or needs in and around the campsite!

**Den time** - The pack can use this time for a structured Den meeting or some relaxation time. This time is perfect to work on additional awards or practice some superb scouting skills.

## Free Time Activities



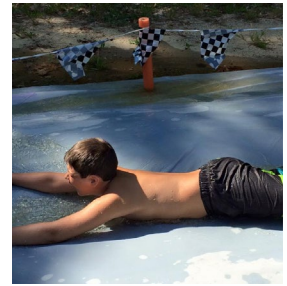
Many of our program areas open up each day from 4 to 5:30 pm for free time. The pack can decide what they would like to do or split up to tackle more fun (making sure there is adult leadership with all groups). There are many opportunities—some of the great traditional things Camp Carpenter offers and many new activities. We will make announcements about what free time activities will be available daily during flags and meals. Here is just a sampling of what you can do!



## Daily

**Waterfront** - When you need to beat the summer heat, the waterfront is the place to go. Swim, swim, swim! For the first 45 minutes of free time, the AAZ will be open to the first 30 participants. Remember, a Scout is courteous and lets others enjoy the inflatables too. The boats will be available in

the final 45 minutes of free time, and you can venture out onto Long Pond.



**Shooting Sports** - Come on down to practice your sharpshooting or get in some extra rounds. Archery will be open on Monday and Wednesday. BB's will be available on Tuesday and Thursday. So come on down to earn the shooting sports awards.



**W.A.R.M.:** The hottest area in camp! Four areas in one! First, W – Water slide! That's right, a giant water slide at Camp Carpenter. It's fast, it's fun, and it's a thrill. Second, A – Arcade! Play a game of Gaga ball at the Gaga pit and become the Gaga Master. Or, Human Foosball, this game is a ton of fun! Third, R – Rock Throwing! Come to our rock-throwing range and see how accurate you are. That's right; you can throw rocks, but only on our rock-throwing range. Make as much noise as you can with your aim. Finally, M – Mini Golf! We have our own 14 hole mini-golf course. Shoot around for fun, or challenge your den to a game. It's a blast!

**Den time** - The pack can use this time for a structured Den meeting or some relaxation time. Den time is a great time to work on some additional advancement or practice some of those super scouting skills.

## Most Days

**Native American Village** - The Abenaki people and other Native Americans of our area are a vital part of the history of New Hampshire. Come to NAV to learn more about them and their traditions then and now.

**Flags** - Get the skills to participate in a flag ceremony. Also, learn how to take care of the flag and present it properly. You can even sign up to run a flag ceremony for the entire camp.



**S.T.E.M.** - Some days, you'll get to check out some cool experiments. Other days you'll get to blow something up. Or, maybe even build something unique. There is never a dull day in the S.T.E.M. area.

**Campfire Skits, Songs, Stunts** - Our staff loves to perform and have a great time. The laughter never stops at the council ring. This time is excellent to practice putting on a great campfire and getting up in front of the crowd. Let the audience have a great time, and be part of the show!

**Handicraft-** Can't get enough crafts during the week? Want to show your creativity? Come to Handicraft on Tuesdays and Wednesdays during your free time for some more!

**L.L. Lee Scouting Museum:** Camp Carpenter is home to one of the finest displays of Scouting memorabilia in the world! The museum was founded in 1969 and is owned and operated by the Daniel Webster Council. During free time the pack or den will receive a guided tour of the museum.  
\*\*The museum does have a small gift shop.

**Life-Size Games:** We took these awesome traditional games and blew them up to lifesize. Come and enjoy these games as you relax in the shade. Each year we add more and more fun.







# Trailblazers



(Arrow of Light Scouts only)

Arrow of Light Scouts can participate in this unique opportunity. We designed this program to give these scouts an extraordinary adventure during their final year at Camp Carpenter before moving to Scouts BSA. This program is a day-long program, and these scouts will not be with the pack during their scheduled day at Trailblazers. However, the activities will prepare them for Scouts BSA, and the program's memories will carry them into Scouts BSA.

There are a lot of great activities they will get to participate in, and to name just a few:

- **Canoeing-** Scouts will have the chance to learn paddle skills and apply them as they venture off to the far reaches of Long Pond to find the fabled Huck Finn Outpost.
- **Huck Finn-** An outpost at the very edge of Camp Carpenter, Huck Finn echoes the early days of scouting where scouts will learn skills such as shelter building, knots, and rope work.
- **Challenge Course-** A team-based problem-solving challenge that combines games and rope course elements to make a high-energy team-building event.
- **Action Archery-** Use bow and arrow skills to compete in a series of archery games, using unique targets such as cowbells and a tic-tac-toe board.
- **Rappelling and Bouldering** —Scouts will have the great opportunity to boulder on rocks and rappel down our rock cliffs.
- **Cooking** - This adventure will lead them to prepare and cook lunch on an open fire using the Patrol Method.

This program takes place for one entire day. You may choose this option on the Program Choice Form.

*Note: the Arrow of Light Scouts in your pack will not participate in the programs on your pack schedule during the day they are at Trailblazers.*



## Bridge Program

**Camp Carpenter is thrilled to offer this excellent, groundbreaking scouting program!**

We are excited to invite all Arrow of Light Scouts to an additional night at Camp Carpenter. That's right, when all the Cub Scouts leave on Thursday, only Arrow of Light Scouts will stay in camp for a memorable experience that will prepare them for Scouts BSA. This adventure helps Arrow of Light Scouts understand what Scouts BSA is all about and the many opportunities ahead.



After a snack on Thursday, all the Arrow of Light Scouts will gather to prepare themselves for the evening ahead, form patrols, and have an opportunity to settle into the campsite. Challenges and competitions will begin right away as the Patrol begins this exciting transition. Then, they will have a chance to rejoin their pack and say goodbye. Scouting lore and tasty treats will fill the rest of Thursday evening.

Friday morning, the scouts will work in their patrols on Scout skills as they go from station to station. Many are unique activities that only Arrow of Light Scouts can do. They'll be shooting Air Rifles (a step up from BBs), they'll use GPS units and participate in GeoCaching, they'll work on their knots, lashings, and first aid skills.

These scouts will be busy with these great adventures and challenges in their patrols. Meanwhile, the adult leaders who stay over will get training on the Aims and Methods that lie ahead in the Scouts BSA program.

**Closing ceremonies will take place at 11 am.** We will gather for the ceremony at the parade field (where we hold flag ceremonies). In inclement weather, it will be in the dining hall. This ceremony is a meaningful time for these scouts, and we will honor them in their commitment to scouting.

**The departure will be at 11:30 am on Friday.** We hope to see all these scouts return in future years to Camp Carpenter, but for now, we will bid farewell as they age into Scouts BSA.

**\*\* The additional cost for the Bridge program is \$65**

**\*\* The pack must supply one adult for every four scouts attending. The cost of this adult is \$65.** We wish to keep adult leadership to a minimum to mimic the Scouts BSA program.

# Camp Carpenter Daily Schedule

Sunday Schedule		Monday-Thursday Schedule	
8:00 am	Leaders can arrive and drive out to campsites to drop off gear and set up	6:45 – 7 am	Réveille
		7:15 – 7:30 am	Waiters Call
		7:30 – 8:10 am	Breakfast
9:15 am	Leader's Meeting in Manning Hall	8:15 – 8:30 am	Morning Flags
		8:45 – 9:30 am	Period 1
11:30 am	Leader Lunch	9:45 – 10:30 am	Period 2
12:30 pm - 4:30 pm	-Scouts arrive and gather at the meeting location. -Med Checks -Pack Photos -Campsite Setup -Swim Checks -Shooting Sports Orientation	10:45 – 11:30 am	Period 3
		11:45 – 12:30 pm	Lunch
		12:30 – 1:15 pm	Siesta/ Campsite Duties
		1:30 – 2:15 pm	Period 4
		2:30 – 3:15 pm	Period 5
		3:30 – 3:45 pm	Snack
5:30 pm	Opening Flag Ceremony	4 – 5:30 pm	Free Time
6:15 pm	Dinner	6 – 6:15 pm	Evening Flags/ Waiters Call
7:15 pm	Waterfront Orientation	6:15 – 7 pm	Dinner
7:45 pm	Opening Campfire	7:15 – 8:15 pm	Evening Program
8:30 pm	Pack Time	8:30 -9:00 pm	Pack Time
9:00 pm	Quiet Hours	9:00 pm	Quiet Hours

## Scheduling

Each pack will receive their schedule at the Sunday morning leaders' meeting. We will base your schedule on the Program Choice Form you submit by May 31<sup>st</sup>. We will use the first-come, first-served method to select your choices. We will make every effort to make moving from area to area as short as possible.

We include many activities in your schedule by default; however, the pack can select additional programs from the specialty programs, the pack run activities, or extras.

## C.H.O.P. Carpenter House Of Pizza

Order pizza for Wednesday evening with the pack! It's the best pizza in town!

Packs must place their orders **by noon** on Wednesday in the Camp Trading Post.



# Cheese

2L Bottle of Soda  
Cups and Plates

**\$15.00**

serves 3-4



# Pepperoni

2L Bottle of Soda  
Cups and Plates

**\$16.00**

serves 3-4



# Veggie

2L Bottle of Soda  
Cups and Plates

**\$16.00**

serves 3-4

Pack No: _____	_____ Cheese Pizza @ \$14 = \$_____
Campsite: _____	_____ Pepperoni Pizza @ \$15 = \$_____
Order Place By: _____	_____ Veggie Pizza @ \$15 = \$_____
Cell Phone # _____	Total Amount of Order \$_____
Method of Payment: _____	No. of Cups and Plates: _____

<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card Credit Card No: _____ Exp Date: ____/____/____ Sec Code: _____ Signature: _____ Date: _____ Billing Zip Code _____	<input type="checkbox"/> Coke <input type="checkbox"/> Diet Coke <input type="checkbox"/> Sprite <b>Must make payments when placing the order.</b> <b>No Refunds.</b>
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## Preparing for Camp

If your pack wants a Camp Promotion, the Camp Carpenter staff will do their best to attend a pack meeting. See the Coordinator guide for the process.

### Who can attend Sleepover Camp?

Camp Carpenter welcomes all Tigers, Wolves, Bears, Webelos, Arrow of Light Scouts, and adult leadership from their pack. We encourage all scouts to attend camp with their pack! Adult partners must accompany Tiger scouts (youth entering 1st grade) for all of our programs. Scouts who cannot participate with their Pack or would like to attend an additional week may register through the Provisional program. Remember, during the summer, Cub Scouts have begun working toward their next rank. An older scout in the Scouts BSA or Venturing Programs may serve as a "Den Chief" and accompany the pack for its session. Den chiefs must be registered scouts and registered for camp.

### Summer Camp Reservation Guidelines

Packs may reserve a week at camp by submitting a \$100.00 deposit to Program Services at the Daniel Webster Council. Groups that attended camp the previous year have usually rolled over their deposit at the end of their session for the following year. If you're unsure if your pack has a deposit on file, please contact Program Services at the Daniel Webster Council Office.

We will make campsite assignments to best fit the needs of all units in camp and ensure health and safety standards. Some campsites can accommodate several packs, so please remember that you may be sharing a campsite. We will assign packs to a campsite section that best accommodates their size. Tent counts are based on two people per tent for leaders, den chiefs, and scouts and consider Youth Protection policies. Packs sharing campsites will need to share the equipment in the site (picnic tables, canopies, tools, etc.) and share cleaning duties.

The method for registering and paying for your pack to attend sleepover camp is through the council website at [www.nhscouting.org](http://www.nhscouting.org). Each pack should give one person the responsibility to serve as the camp coordinator. The camp coordinator should ensure they have a username and password to access online registration through the council website. If your pack needs this information, please contact Program Services at the Daniel Webster Council.

Your pack's camp coordinator should make sure that deposits and the remainder of the fees for each camper are collected and deposited in the pack's checking account. Packs should make camp deposits and payments to the council **from the pack**, not individually from each family. Please see the website for additional information regarding online registration.

**\*\* If your pack has any issues with online registration, please contact Program Services at the Daniel Webster Council Office via [support@nhscouting.org](mailto:support@nhscouting.org).**

**The cost per camper per session is:**

- **\$450 Early bird fee with adventure card** (with \$100 non-refundable deposit paid by April 1st and balance paid by May 31)
- **\$500 Early bird fee without adventure card** (with \$100 non-refundable deposit paid by April 1st and balance paid by May 31)
- **\$480 Full fee with adventure card** (Registration and payment after April 1st)
- **\$530 Full fee without adventure card** (Registration and payment after April 1st)

Two adult leaders may camp for free if a pack brings five to eight Scouts. Each pack must provide a minimum of two adults for leadership (each 21+ and registered members of the BSA). For each additional four Scouts the pack must provide one additional leader (21+ and registered members of the BSA). The cost for each additional leader is \$210.

Each pack that registers at least 5 scouts will be able to register 1 den chief for free. The cost for additional den chiefs is \$210.

# of paid youth campers	# of adults required
1 to 8	2
9 to 12	3
13 to 16	4
17 to 20	5

Tigers - An adult partner must accompany tigers who are attending sleepover camp. This adult will not count toward the pack adult leadership or free adults. Coming to camp with an adult partner is an excellent opportunity to grow the love of scouting within your youngest scouts and newest families. The cost for a tiger and an adult partner is \$600, with an adventure card \$550. We will work with all units to help get tigers to camp.

## Deposit and Refund Policy

Deposits are non-refundable. DWC will refund the balance of a registration fee in the following conditions: (1) a Pack or family notifies the Daniel Webster Council Program Department in writing of a camper cancellation at least two weeks before scheduled arrival; or (2) in cases of injury or illness within two weeks of scheduled arrival when the pack or family will send a letter from a healthcare provider (MD, DO, PA, or nurse practitioner) with the refund request. DWC will refund fees for chartered pack sleepover camper cancellations to the pack in these cases. Except for these circumstances, packs are responsible for paying the total registration fees for no-shows. Even when packs or families provide two weeks' cancellation notice, deposits are non-refundable. In the event the entire pack cancels its reservation, site fees are non-refundable. All space is available on a first-come, first-served basis for those paid in full. Payments are transferable to another camper.

## Family Bar-B-Que

A barbecue for Scouts, leaders, and their families will be held on the last day of your session, Thursday night, starting at 5:30 pm. There is no cost for campers and leaders that attended camp during the week. The price for the barbecue is \$15.00 per person for family members. So we can plan on having enough food, please complete the BBQ form included in the appendix and submit it to the





camp office on your arrival Sunday. We would appreciate one check for the entire pack (payable to "Daniel Webster Council"). Immediately following the BBQ is the closing campfire, and we encourage everyone to attend.

## Trading Post

We operate a small trading post where you can get Camp Carpenter souvenirs, snacks, and small items you might have forgotten (such as toiletries). You can also get the famous Camp Carpenter Slushy here as well. We recommend that each child arrives with \$75 to spend at the trading post.

## Pack Photographs

Clix Portrait Studios will take pictures on Sundays during check-in. Pack, group, and individual photos and a wide range of mugs, wall displays, and other gift items are available. All orders are mailed directly to the scout's home.

Pictures will be from the waist up, so Scouts and leaders should wear uniform shirts until you go through the photography station.

Families place picture orders directly at Clix's web page ([www.clixne.com](http://www.clixne.com)). Families can place orders before or after camp; however, CLIX will waive shipping fees for orders placed before camp. There are NO paper order forms for leaders to collect.



Please direct questions about photos to Clix at [info@clixne.com](mailto:info@clixne.com)

## Scout Shop

Camp Carpenter is home to the Manchester Scout Shop. This BSA National Supply store is well-stocked to serve everyone staying or just visiting the camp. Stock items include all items found in the National Supply catalog. Knives may only be purchased when a parent or guardian is present.

## Dietary and medical accommodations

The camp will make efforts to accommodate youth and adults with special needs such as (but not limited to) food allergies, special diets, and physical and mental disabilities. Families must indicate special medical needs on the health form. Please notify the Camp Director of any special needs **in writing** at least two (2) weeks before your session to best accommodate special needs, preferably by May 31st. A form is available to complete online at [www.nhscouting.org/camping](http://www.nhscouting.org/camping).

## Financial Assistance

**Camperships** - The Daniel Webster Council can assist Scouts who can not attend camp without financial aid. The council can award a limited number of partial camperships to scouts who demonstrate need. Contact your local district professional for more information.

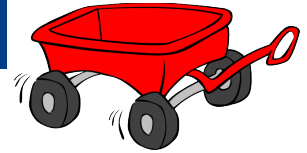
## Packing Lists

When packing for camp, it's wise to remember the Scouts BSA Motto: Be Prepared! An extra set of clothes will make a world of difference to a camper who gets caught in the rain, for example. On the other hand, try to avoid the temptation to bring too much. Ideally, you should be able to carry everything

you need for your visit in a small duffle bag or footlocker. Remember that vehicular transportation into your campsite will not be permitted. See the recommended packing lists on the next two pages..

\*\* We do recommend bringing a small wagon to help transport gear.

## Camper Packing List



Scout uniform (as complete of a uniform as possible should be worn by each Scout when they arrive at camp)	1 extra pair of shoes, boots, or sneakers - no open-toed shoes
Minimum of four changes of clothing	Towel and face cloth
Pair of long pants or sweatpants	Soap and Shampoo
1 sweatshirt or sweater	Toothbrush, toothpaste, comb
1 light to medium weight jacket	Flashlight
2 extra changes of underwear	Mosquito netting and poles
2 extra changes of socks	nylon rope or velcro straps
2 extra T-shirts	Laundry bag
Sleeping bag	Raincoat or poncho
2-4 warm blankets	Day Pack
Pillow	Spending Money
At least one swimsuit	Canteen or water bottle
Beach Towels	Hat

You will not need the following things while you are at camp. So, do not pack them.

Pocket knives (unless held by a unit leader - 4 1/2" max; no fixed blades)	Electronic games
Sheath knives	Squirt guns
Pets	Un-Scout-like literature
Cell Phones	Alcoholic beverages
Radios, CD, or digital music players	Illegal drugs
Food or candy	

- Families often find it helpful to pack each day's change of clothes into a gallon zipper bag labeled with the day to help keep them organized and dry in case of rain. Packing an extra day of clothes is a great idea too!

### Medications:

- Anyone taking medications during the session must give them to the Health and Safety Officer on Sunday during the check-in process. The Health and Safety Officer can accept only medicines in their original containers with the patient's name, doctor's name, and date on the label. If, for some reason, a dosage changes, a doctor's note is required.
- Note: Campers that require Epi-Pens or inhalers may keep the medication with them as long as



a physician and parent/guardian have signed the required permission slip. In addition, a second Epi-Pen or inhaler must be provided to the nurse when checking in on Sunday.

## Pack Equipment List

It can be helpful for the Pack to plan on bringing additional gear for the group. This could be to make their week at camp easier or to have some extra activities to do during downtime.

	Materials for downtime like extra craft projects, etc.		If desired, additional food items for Packout night (that you can store in the site)
	Songbooks and campfire resource materials		An animal-proof container to store any snacks
	Chuckwagon or cart to transport gear		
	First aid kit		
	Tarp(s)		
	String, twine, or rope		Leaders' Guide
	Pack flag		Copies of completed forms:
	Camp lantern(s)		Current medical forms for all adults and youth
	Bow saw and a hatchet (for adult use only)		Permission to possess Epi-Pen or inhaler
	Extra insect repellent (non-aerosol)		Youth Protection Aging Report
	Clothesline		Unit roster
	Camera		
	Extra flashlights and batteries		Cubmaster moments for evenings after fires
	Duct Tape		Extra flashlights
	Quarters for laundry / dryers(\$0.50 a cycle)		Notebook
	Cooking supplies for pack out night - pots, pans, cooking utensils, fire pit grill		<b>ENTHUSIASM!</b>



# Pack Leadership

## Youth Protection Training (YPT)

Child Safety is #1 in the Boy Scouts of America. Per National Camp Accreditation Program standards, adults attending sleepover summer camp must have current BSA registration and proof of current certification in Youth Protection Training.



**Camp Carpenter will verify current registration and YPT for every adult**

attending Sleepover, Akela, or Day Camp. To find this, Pack leaders can produce a 'YPT Aging Report' from [my.scouting.org](http://my.scouting.org) or your Council registrar.

**\*\*\* There are no exceptions to this rule \*\*\***

Each pack is responsible for ensuring their attending adults are a) registered in the BSA and b) current in YPT. Camp Carpenter will now maintain records to verify this information for every adult at camp.

- To take Youth Protection training go to [my.scouting.org](http://my.scouting.org) and create an account.
- From the [my.scouting.org](http://my.scouting.org) portal, go to 'My Dashboard' and select Youth Protection training.
- Upon completion, you may print a certificate of completion to submit with a volunteer application or submit the completion certificate to the unit leader for processing at the local council.

## Leadership Requirements

Please be mindful of the BSA's two-deep leadership policy when preparing for camp. **Each pack must bring a minimum of two registered adult leaders 21 years of age or over. In addition, there must be a registered female adult leader 21 years of age or over with any unit bringing female youth. The chart above** (see [Summer Camp Reservation Guidelines](#)) **shows the required amount of leadership needed per number of scouts.** If you cannot provide the necessary leadership, please contact Program Services at the Daniel Webster Council Service Center as soon as possible. There is always a possibility of pairing several packs together to cover leadership requirements.

## Rotating Leaders

Due to busy schedules, it might be necessary for leaders to rotate in and out of camp during the week. If leadership changes occur during the week, **leaders must sign in or out in the leader logbook at the camp office.** A departing leader must turn in their leader ID badge, and the incoming leader will be issued one. Adult leaders staying overnight will need a completed BSA Annual Health and Medical Record. Packs are responsible for informing new leaders of camp rules and regulations. Please see administrative staff if you need assistance with leadership changes during the week.

**All adults attending camp must be registered with the pack and have completed Youth Protection Training before their session.** The training is available online through [my.scouting.org](http://my.scouting.org).

# Camp Visitors

Summer camp is a great place to see Scouting in action. District and unit Scouters, professionals, donors, prospective members, and volunteers are welcome to visit. Visitors to a particular pack should clear their intention to visit with the camp pack leader and must be invited. **Parents, relatives, and friends are welcome in camp on Sunday from 12:30 to 4:00 PM and on Thursday no earlier than 5:00 PM to attend the BBQ and closing campfire.** Otherwise, we recommended that family members not visit camp during the week (see “Homesickness” section).

**Except for the above times, all visitors to Camp Carpenter must sign in and out in the visitor logbook at the camp office and leave a form of identification (preferably a driver’s license).** In addition, the Camp Director must approve visitors. Finally, visitors must follow all current camp policies and procedures while in camp and wear a visitor badge at all times. The camp administration reserves the right to ask anyone who has knowingly not signed in or has violated camp policies to leave the premises immediately.

Visitors can observe but may not participate in the program areas (unless prior permission is granted only by the Camp Director). **Any visitor wishing to stay for an extended period during the day (more than two hours) must first get approval from the Camp Director.** In addition, visitors must see the camp office to pay for their meals (see “Visitor Meals” section that follows). **Finally, all visitors must leave camp by 9:00 PM.** Staff strictly enforces the visitor policy for the security of everyone in the camp.

## Overnight Visitors

Overnight visitors are ***not allowed***. Your pack must pay a fee if you have overnight visitors not covered under the leadership ratio (as described in the “Fees” section above).

**Please note that the leadership ratio is *per day* and not spread over the session.** For example, suppose a pack has only two leaders on one day but has registered three leaders for the week. In that case, they may not “make up” the additional leader on another day (or overnight) by having four leaders present in the camp.

Administrative staff enforces these policies because of safety concerns and space limitations. Only the Camp Director may grant exceptions in extenuating circumstances.

## Visitor Meals

Visitors staying for a meal must purchase a ticket at the camp office and present the meal ticket to the dining hall staff before eating. The cost is \$15.00 per person per meal. Please notify office staff on Sunday when and how many visitor meals you will need for the week.

# Arriving at Camp

## Directions to Camp

<https://goo.gl/maps/jiqkAtJjHAXftmCz6>

## Leaders Arrival

Beginning at 8 AM and ending at 9 AM on check-in day, leaders that wish to drive equipment to their campsites will be allowed to do so. A staff member will be stationed on the camp road (in front of Nuttle Lodge) to greet leaders as they arrive. Please stop your vehicle and check-in with this staff member; they will issue a driving pass valid until 9 am. If you arrive early, please park in the leader's lot (the dirt parking lot across from Nuttle Lodge), and a staff member will come to check you in at 8 AM. Please wait until the roads are open at 8 AM. **The speed limit on camp roads is 10 mph. Private vehicles will not be allowed on camp roads after 9 AM. Leaders must move all motor vehicles from the campsites to the designated parking area.**

Before you arrive at camp, coordinate with families to bring in large equipment/bags with you to drop off as families. When dropping off the equipment at the campsite, do not drive into the campsite. Instead, park at the road's edge, but don't block traffic.

We will hold a leaders' meeting at 9:15 AM at Manning Hall. This meeting is mandatory for the camp pack leader.

The meeting will allow you to meet the administrative staff and learn about security and emergency procedures, rules and regulations, scheduling, etc. In addition, packs will receive their program schedules and other paperwork for the week at the meeting.

The last portion of the meeting will consist of medical re-checks for the leaders present. Please turn in any outstanding paperwork at this time and note that late paperwork will delay your check-in procedure.

After the meeting, leaders will be allowed to take swim tests and should have time to settle into their campsites.

**\*\*\* We will provide only two meal tickets per pack for Sunday's Leaders Luncheon.\*\*\*** Lunch for the Camp Pack Leader and one (1) additional leader only will be held at 11:30 AM in the dining hall. Packs may purchase additional lunch tickets ahead of time by contacting the Camp Director, [Brett](#)

[Branscombe](#), at least a week before your arrival. The cost is \$15.00 per ticket; packs can pay this in the main office after medical re-checks.

## Staff Guide

A staff member will be assigned to each pack to serve as a “staff guide” for the day. Your staff guide will meet you at the leaders’ lunch and assist your pack through the Sunday check-in process until Flags.

**Please do not bring any campers to the morning meeting.**



## Scouts Arrival

We will assign each pack a check-in time between 12:30 pm and 4:30 pm and a meeting location and communicate these to each pack two weeks before arrival. Parents will drop off their campers and complete the initial screening at this meeting location.

Equipment too large to carry needs to be coordinated with your unit leader to arrive during their designated time to drop off gear. Pack leaders should make sure parent(s)/guardian(s) are made aware of what campsite their scout will be staying at before arriving on Sunday.



- Your staff guide will verify your pack roster.
- They will issue ID bracelets to all campers, den chiefs, and leaders **staying for the entire week.** (Leaders staying for only a portion of the week will be issued leader ID badges). Your staff guide will have enough ID bracelets for those listed on your pack roster. Those not listed on the pack roster will need to see the Head Commissioner or designee to receive ID bracelets.
- The camp office will verify BSA Registration and Youth Protection Training. **All adult leaders must have a current verification of BSA registration and YPT on file.**

## Medical Re-Checks

The Health and Safety Officer and other assigned staff members will conduct medical re-checks at your pack's meeting location for all campers and leaders. At this time, packs must turn in any outstanding medical forms.

All Medications must be turned in to the Health and Safety Officer during medical re-checks (see the "Medical Services" section). A parent/guardian must be present at the medical re-checks for any camper that requires medication.

## Pack Photographs

After Medical re-checks, your pack will head to where the photographers will be taking pictures. They will take the pack photograph and any individual photos. Please see the [Pack Photographs](#) section for details.

**\*\*\* After Medical Re-checks and pack photos, parent(s)/guardian(s) are encouraged to depart. \*\*\***

## Checking-In at the Campsite

Once your Pack has taken their photos, scouts will head to the campsite with their leaders.



## Swim Checks

During the check-in procedures, your pack will head to the waterfront. Everyone—leaders and campers- who will participate in waterfront activities during the week must complete a swim test. The purpose of conducting swim tests is to classify participants into their appropriate ability levels (learners, beginners, and swimmers) and to ensure the safety and the proper level of instruction during aquatic periods.

If time becomes an issue, the aquatics staff will prioritize swim checks for campers over leaders in the afternoon. Anyone not tested on Sunday will have a swim check during their first visit to the waterfront.

Please note that the Aquatics Director has the discretion to retest anyone at any time. Below are descriptions of the swim tests:

- ★ **Swimmer's Test:** Jump feet-first into water over the head in depth, level off, and begin swimming. Strongly swim 75 yards using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy, resting backstroke such as the elementary backstroke. The 100 yards must be completed in one swim without stops and include at least one sharp turn. After completing the swim, rest by floating.
- ★ **Beginner's Test:** Jump feet-first into water over the head in depth, level off, swim 25 feet on the surface, stop, turn sharply, resume swimming as before, and return to starting place.
- ★ **Learner's Test:** Get wet!



# Medical Services

Camp Carpenter staffs our Health Lodge with a full-time resident Health and Safety Officer (i.e., Camp Nurse). A non-resident physician is on-call at all times, and local hospitals are available for those needing additional treatment. Also, per national standards, at least 50% of our staff are trained and certified in CPR and first aid. Suppose a camper must be confined or need close medical attention. In that case, the Health and Safety Officer will send the camper home for this care. The camp is not responsible for medical costs of problems not contracted or worsened at camp. Camp Carpenter is licensed and inspected by the City of Manchester, the State of New Hampshire, and the Boy Scouts of America.

## Medical Forms

**Everyone attending camp must have a completed BSA Annual Health and Medical Record (No. 680-001) with Parts A, B, and C completed within the past 12 calendar months. This requirement includes campers, den chiefs, and adults. Part C of the form is the physical examination which must be signed by a certified and licensed healthcare provider recognized by the BSA. Recognized providers are physicians (MD, DO), nurse practitioners, and physician's assistants. *Unfortunately, we are not able to accept substitute forms.***

**Please make sure that all medical forms are filled out accurately and completely, with the signatures of a parent/guardian or participant and healthcare provider along with all emergency contact information.**

**In 2022 we will be using an online HIPPA-compliant system for the collection of medical forms. This will allow you to fill out Parts A and B online. A medical provider will need to sign Part C, which you can then upload to the online system. This will need to be completed by May 31st to give our medical team time to review.**

**NO PARTICIPANT WILL BE ALLOWED TO STAY IN CAMP WITHOUT A COMPLETED BSA ANNUAL HEALTH AND MEDICAL RECORD (PARTS A, B, AND C) SIGNED BY AN APPROVED AND QUALIFIED HEALTHCARE PROVIDER!**

## Medications

State law and BSA policy mandate that participants turn in all medications to the health and safety officer upon arrival at camp (this will be part of the check-in process). This requirement applies to all campers, den chiefs, and adult leaders. **The only exceptions are asthma inhalers and Epi-Pens. These medications, however, must still be registered with the health and safety officer during check-in. In addition, participants must turn in a second asthma inhaler or Epi-pen that the Health and Safety Officer will store at the health lodge in case of emergency. Finally, youth participants must turn in a 'permission to possess' form signed by a physician and parent/guardian to carry these medications (see appendix).**

**The Health and Safety Officer will give only legal medications to campers. Legal medications are in their original containers with the patient's name, doctor's name, and date on the label. If, for some reason, a dosage changes, a doctor's note is required**

### Dispensing of Medication

The Health and Safety Officer or other qualified personnel will dispense medications after meal periods at a designated area. Campers or leaders requiring medications at different times will need to make alternate arrangements with the Health and Safety Officer.



All medications are stored in the health lodge in locked containers when not dispensed.

## Insurance

The Daniel Webster Council ensures each of its registered Scouts and Scouters for accidents, sickness, or injury that may occur during their stay at camp. However, this insurance is secondary coverage only. It will only cover those expenses that are not recoverable under any other policy.

**Out-of-council packs and Scouts should ensure they have insurance coverage through their local council.**

## Vaccination Directive (effective 5/21/19)

All camp participants and leaders must present proof of up to date vaccinations for Measles, Mumps, Rubella (MMR) and Tetanus, Diphtheria and Pertussis (Tdap). There will only be one exception, which is for those who are medically unable to complete the vaccination. Accommodations will be made for those scouts, but it may preclude participation in some activities and necessitate alternative accommodations during their stay with Daniel Webster Council. Refusal of vaccination for any rationale other than medical reasons cannot be accommodated. Documented medical reasons for not having these vaccinations must be presented with a note from your Scout's medical provider **no later than two weeks prior to arrival at camp**. (This is in addition to the scout health form). It must have an actual signature from a licensed medical doctor.

### Rationale:

Daniel Webster Council and the Scouting program remains open to all faiths and beliefs and does not bar anyone from participating in the scouting program on the grounds of faith, personal belief, gender, age or sexual orientation. However, this does not equate to full and open access to all programs when there is a concern regarding the safety, health, and well-fare of our Scouts.

Currently, there are many active cases of Pertussis and Measles in the state of New Hampshire, and across our nation at levels that are unprecedented in the last 2 decades. The potential spread associated with these pathogens creates a substantial safety concern and has necessitated this action. This risk is further increased when considering close quarters in which our campers reside.

We strongly desire your Scout to come to our camps for a once-in-a-lifetime camp experience. If this is a personal decision, we respect your decision and ask that in-kind you respect our decision to ensure the safety of our campers and staff. If this choice not to vaccinate is a matter of personal conviction or out of concerns regarding the safety of vaccinations; we urge you to ask and discuss this topic with your medical provider. Ensure the literature you review on this issue is from reputable sources and is reviewed by medical professionals.

Contact Daniel Webster Council, Camping Operations at [camping@nhscouting.org](mailto:camping@nhscouting.org) if you have additional questions or concerns.

## Lyme Disease, West Nile Virus, and EEE

The bite of a deer tick infected with the bacterium *Borrelia burgdorferi* can cause Lyme Disease. Over time, the disease can affect various body systems, causing symptoms from mild to severe. Usually, patients develop a rash that often has a ring-shaped appearance similar to that of a bull's-eye, usually

at the site of the bite. However, some patients never get the rash but may develop arthritis, nerve damage, and heart problems. If diagnosed and treated early, Lyme disease is treatable. However, if left untreated, the symptoms may persist for several years.

West Nile virus is a virus that lives in some birds and may be transmitted to people by mosquitoes. The virus can cause a wide variety of symptoms, including encephalitis (inflammation of the brain) or meningitis (inflammation of the brain and spinal cord). Symptoms include high fever, confusion, muscle weakness, severe headaches, stiff neck, and sensitivity to light.

Eastern equine encephalitis (EEE) is a rare illness in humans. Only a few cases are reported in the United States each year. Severe cases of EEE (involving encephalitis, an inflammation of the brain) begin with the sudden onset of headache, high fever, chills, and vomiting. The illness may then progress into disorientation, seizures, or coma. EEE is one of the most severe mosquito-transmitted diseases in the United States. There is no specific treatment for EEE; care is symptom-based.

**To prevent mosquito and tick bites, apply insect repellent periodically to exposed skin and spray clothing with insect repellent carefully, following label instructions.**

## CPAP Machines

Electricity is not available in campsites. Therefore, CPAP machines MUST be battery operated. We will make arrangements for recharging battery packs.



# During Your Stay at Camp

## The Campsite: The Heart of the Camp

Campers will spend a significant amount of time in their campsite, or what all Scouts regard as their “home away from home!” Although camping remains a little rough and rustic, we sincerely hope to make your stay with us as comfortable as possible. The camp has equipped each campsite with tents, platforms, cots, tarps, tables, a flagpole, latrine, washstand, drinking fountain, bulletin board, broom, trash can, and water buckets. Please notify the camp staff immediately if you encounter any problems or deficiencies with any of these items! Any extra supplies you may need (such as toilet paper, wood tools, or soap) may be procured from a camp commissioner.

It is important to stress that your Scouts will be responsible for maintaining their site and camp equipment. Therefore, please address the following points with them.

**Cleanliness**- Packs should clean each campsite, including the latrine, daily. If sharing your site with another unit, develop a schedule to share this responsibility equally. Packs should sweep the floor and walls, wash the hoppers, rinse, and adequately drain the washstand to clean the latrines. Packs should stow all of the camp equipment neatly. Please conduct a sweep of the campsite (and the trails immediately around it) for litter and dispose of it properly. Campfire ash also needs to be disposed of properly, do not dump it in the woods. Camp staff will visit your site daily to ensure it remains suitably safe and clean.

**Tent Care** – Keep all flames (candles, matches, etc.) away from tents. Do not roll tent flaps in wet weather. Do not place hangers over the ridge poles of your tents, as this may rip the fabric. Do not remove cots from the tents. Mosquito net poles should not touch the tent canvas, and you should not put nails or screws into the platform.



**Wildlife** - Animals often will be an exciting part of your adventures. Seeing them in their natural habitat is always a pleasure. Still, it is wise to remember that they are the permanent residents of the camp while you are a visitor. Do not approach or attempt to handle any wildlife. Report any unusual wildlife behaviors to the camp staff immediately.

**Good Neighbors** - Remember that other campers prefer the quiet of the woods to noises from your campsite. Packs must observe quiet time between 9:00 pm and 6:30 am.



**Buddy System** - Scouts are required to use the buddy system at all times. We recommend that packs assign all scouts a buddy for the week when, or before, they arrive in camp on Sunday). A Scout should never be alone in the camp, and adult leaders should supervise their Scouts (including den chiefs) at all times. Remember that the buddy system is essential for the camp security plan.

**Shoes** - Participants should wear closed-toe shoes at all times at camp. The only exceptions are while using the shower or inside the waterfront perimeter (on the beach).

# Outdoor Ethics- Principles of Leave No Trace

The principles of Leave No Trace are essential when you consider the combined effects of thousands of visitors to camp each year. Taking care of the environment has special considerations in the front country. Leaving no trace is everyone's responsibility. Learn more at <https://www.scouting.org/outdoor-programs/leave-no-trace/>.

## 1. Plan Ahead and Prepare

Proper planning and preparation help campers accomplish trip goals safely and enjoyably while minimizing natural and cultural resources damage. Campers who plan can avoid unexpected situations and reduce their impact.

## 2. Travel and Camp on Durable Surfaces

Damage to land occurs when visitors trample vegetation or communities of organisms beyond recovery. The resulting barren areas develop into undesirable trails, campsites, and soil erosion.

Campers should concentrate their activities where vegetation is already absent. Minimize resource damage by using existing trails. Keep campsites small by arranging tents nearby.

## 3. Dispose of Waste Properly (Pack It In, Pack It Out)

Accept the challenge of packing out all trash, leftover food, and litter or properly disposing of them in waste barrels provided.

Help prevent contamination of natural water sources: Properly dispose of dishwater by dispersing at least 200 feet from springs, streams, and lakes. Use biodegradable soap 200 feet or more from any water source.

## 4. Leave What You Find

Allow others a sense of discovery, and preserve the past. Leave rocks, plants, animals, archeological artifacts, and other objects as you find them. Examine but do not touch cultural or historic structures and artifacts. It may be illegal to remove artifacts.

Avoid making lasting changes to campsites. Do not dig tent trenches or build lean-tos, tables, or chairs. Never hammer nails into trees, hack at trees with hatchets or saws, or damage bark and roots by tying horses to trees for extended periods. Replace surface rocks or twigs that you cleared from the campsite.

## 5. Minimize Campfire Impacts

Use existing campfire rings. Use dead and downed wood that can be broken easily by hand. When possible, burn all wood to ash and remove all unburned trash and food from the fire ring. Be sure all wood and campfire debris is cold out.

## 6. Respect Wildlife

Quick movements and loud noises are stressful to animals. Observe wildlife from afar to avoid disturbing them. Give animals a wide berth. You are too close if an animal alters its normal activities.

Store food securely and keep garbage and food scraps away from animals. Never feed wildlife. Help keep wildlife wild.

## 7. Be Considerate of Other Visitors

Thoughtful campers respect other visitors and protect the quality of their experience.

## Pack Organization in Camp

The year-round Cubmaster or Den Leader will accompany their Scouts to camp in most packs. However, we recognize that many parents (and other adults) who are not as familiar with scouting methods will want to camp with their scouts. We welcome these “new” leaders wholeheartedly! Still, the pack leadership should ensure that these leaders become familiar with the aims and methods of Cub Scouting and the policies explained in this handbook. Our staff will look to your unit leaders as partners in upholding the high ideals of our organization and fostering a fun but disciplined environment.

The program at Camp Carpenter depends on the qualified leadership of volunteers such as you. The staff at Camp Carpenter genuinely appreciates the time you take out of your schedule to come to camp with your boys.

## Respect of Privacy

Leaders must respect the privacy of youth members in situations such as changing clothes or taking showers at camp. Leaders do not belong in any area where such circumstances except to tend to an injured Scout or maintain discipline.

## Separate Accommodations

Separate accommodations for adult males and females and youth males and females are required.

### Tenting

- The pack must provide separate tenting arrangements for male and female adults and male and female youth.
- Youth sharing tents must be no more than two years apart in age.
- In Cub Scouting, parents and guardians may share a tent with their family members.
- Spouses may share tents.

## Security

The security of all campers, leaders, and staff is of the utmost importance. Therefore, we maintain a working relationship with the local police department for periodic patrols of the perimeter and sometimes the camp's interior. The camp security plan consists of the following:

1. All staff members are in recognizable uniforms and name badges at all times.
2. All campers and leaders in camp will wear a wristband supplied during check-in for the entire session.
3. Campers and adults attending other camp programs at Camp Carpenter (Akela Camp or Day Camp) will also be easily identifiable, either with wristbands or, for day camp, camp T-shirts.
4. Staff, leaders, and campers will sign in and out of the camp in the appropriate logbook at the camp office.
5. Visitors will check-in at the camp office and wear a visitor badge.
6. Camp staff will escort intruders (anyone not identified by the above methods) to the camp office and notify the Camp Director.
7. All participants and staff should report any intruder to a Commissioner or the Camp Director.

## Wireless Phones

Leaders should limit their use of wireless phones, especially for phone calls, in front of campers and should never leave their phones unattended. ***In addition, we prohibit the use of wireless phones on shooting ranges.***

# Summer Camp Rules and Policies

## General Camp Rules

Camp Carpenter has adopted some common-sense standards for the conduct of all campers, visitors, and staff. Following these rules will help everyone enjoy their stay at camp and avoid conflict with other campers.

Scouts must uphold all tenets of the Scout Oath and Law. Violations of BSA policies or the following rules may result in the dismissal of individual campers or groups from camp property. In addition, campers are responsible for any damages they cause to camp property.

1. Campers must immediately report all accidents, injuries, or lost persons to the Camp staff.
2. Vehicles and trailers may be parked only in areas approved by the Camp Director.
3. Participants may not use golf carts and vehicles in camp. The Camp Director can approve exceptions to this rule to accommodate campers with disabilities or program support.
4. The speed limit in camp is 10 mph. In addition, **drivers may not transport passengers in truck beds.**
5. The Camp Staff must inspect each campsite and approve its condition before occupants depart.
6. Participants should not hear music and other sounds beyond a campsite. Campers should remain quiet between 9 pm, and 6:30 am.
7. Campers may build fires in existing campfire rings only. A responsible adult must attend to the fire at all times.
8. Campers may not cut any living or standing trees. Do not peel the bark from trees.
9. Campers are not permitted to capture or hunt any animals in camp. Firearms are forbidden.
10. Participants are prohibited from smoking in camp except in the designated smoking area for individuals aged 21+.
11. At least two adult leaders must be present to supervise campers at all times.
12. All campers must travel with a buddy. No adult should ever be alone with a youth other than their child.
13. Alcoholic beverages, fireworks, portable generators, and electric or liquid fuel heaters are forbidden.
14. Secure all valuables. The camp is not responsible for any lost or stolen property.
15. Campers may not bring pets to camp. Visitors' pets are restricted to the parking lot and not allowed in camp without the Camp Director's permission.
16. Campers must avoid maintenance areas, storage facilities, and construction sites.
17. The Boy Scouts of America recognize no secret organizations. All Scouting programs are open to parents and leaders.
18. Participants must wear proper clothing for all activities. **Swimsuits must be modest. For males, tight-fitting swim briefs or swim bottoms short enough to allow exposure are not allowed. For females, bikinis are not allowed. Modest tankinis or one-piece swimsuits are appropriate.**
19. Participants must not deface (GRAFFITI OR VANDALISM) buildings, picnic tables, tents, or any

other structure in camp. The camp will charge any such vandalism to the pack(s) involved.

20. The use or possession of alcoholic beverages, non-prescription drugs, or narcotics is not a part of camp life. These substances are not allowed on camp property, and violations provide grounds for immediate dismissal from camp. In addition, the camp may take further legal action.

**NO SECOND CHANCES!**

## Policy on Discipline and Physical Contact

You can hardly open a newspaper or listen to a news report without hearing something about child abuse or misuse of children. This situation is grave, and we as leaders and staff must be very alert to it. With the understanding that they will grow physically, morally, and mentally through Scouting, parents and guardians have entrusted their children to us. We must never forget this when we deal with the youngsters in camp.

In addition, there are several safety rules that we must be careful to enforce. We must enforce them fairly and consistently. We designed the following information to help us in this task. If you have any questions regarding this policy, please ask the Camp Director.

1. The Scout Law is the law of the camp.
2. Other than in an emergency or teaching situation (as in a demonstration on how to put on a sling in first aid), no child is to be touched.
3. No camper will sleep in the same quarters with an adult or staff member other than their parent or guardian.
4. All participants must avoid situations where an adult is alone with a child (out of sight from others).
5. Campers must use the buddy system at all times.
6. Physical examinations are to be performed by certified medical personnel only.
7. Horseplay with campers is not allowed.
8. Language may be direct and specific but not abusive and demeaning.
  - a. "Stop doing that—now." is okay
  - b. "Stop doing that—you idiot!" is not okay
9. A child has the right to due process. In other words, they have the right to:
  - a. Be told what they did wrong
  - b. Give their side of the story
10. Leaders should report disciplinary problems to the Camp Director before taking any action to provide for a cooling-off period as well as for a second opinion.
11. As a general rule, we will use the following procedure will to deal with disciplinary problems:
  - a. **First Offense:** Report to Camp Director or designee, who will meet with the child and document the situation.
  - b. **Second Offense:** Report to the Camp Director and the child's parents and document.
  - c. **Third Offense:** Reported to the Camp Director and the child's parents; staff will document the incident. The Camp Director may send the child home. If the camp sends the child home, the Camp Director, the Cubmaster/Den Leader, and other staff/leaders present will meet with the parents or guardians.
12. The following are examples of rule violations that you do not need to report to the Camp Director. Instead, leaders can deal with them by directing the camper to take corrective action: messy tent, food in tents, littering, foul language.
13. Leaders should report the following rule violations to the Commissioner or the Camp Director. Before taking any action, Leaders **must** inform the Camp Director.
  - a. Fireworks in camp
  - b. Alcohol or smoking in camp
  - c. Child abuse or suspected child abuse
  - d. Stealing
  - e. Damage to tents or camp property
  - f. Fires in tents
  - g. Disrespect to staff or adults
  - h. Picking on another camper



## Camper Early Check-Out

Any camper that needs to leave camp before 5:30 PM on Thursday must have their parent/guardian sign them out at the camp office in the leader/camper logbook. The Pack Leader must be present for signing out of a camper. Camper release is the responsibility of the pack leader after 5:30 PM on Thursday.

## Uniforms

The staff will wear their uniforms proudly at all times. The Scout uniform, when worn correctly, is appropriate at all times. We particularly encourage wearing the Scout Uniform (except those that do not have uniforms) for check-in on Sunday and at evening flag ceremonies and dinner on Sunday and Monday.

Some scouts do not own a uniform through no fault of their own, and we want to clarify that owning a uniform is not a prerequisite for attending camp. Leaders and den chiefs should wear their uniforms as well.

## Additional Rules and Regulations

In addition to the rules and regulations listed in this Leaders' Guide, leaders, staff, and campers must comply with the standards and guidelines set forth by the administration of Camp Carpenter, the Daniel Webster Council, Boy Scouts of America, and the State of New Hampshire.



## Emergency Procedures

We will explain what we expect participants to do in Emergency Drills during Sunday dinner. In the event of an emergency, a continuous siren will sound. Adult Leaders are in charge of moving everyone to the Dining Hall. **Packs must report to the Dining Hall immediately.** Remain calm and reassure campers; this is all about safety. Each pack leader should report their headcount to the staff member in attendance and wait for further instructions. Packs must stay in the dining hall until the Camp Director gives the all-clear signal.

*In case of an accident or fatality on the property involving anyone at camp, the Council Scout Executive shall be the sole source of release of information to the press or parents involved. **NO ONE ELSE** shall release information to the media or anyone else.*

**DO NOT** speak to reporters or other people who may ask questions. Instead, politely refer them to the Camp Director.

## Stop in at the Camp Office

### Commissioner Service

Commissioner Services is here to help ensure that your stay at camp is as enjoyable as possible. Whether that be helping guide your pack through check-in or just making sure your campsites and latrines are clean, safe, and well-stocked!

Your commissioner will check in with you throughout the week to ensure your pack has everything you need. They will also conduct periodic campsite visitations to ensure health and safety standards.

Your commissioner will be happy to assist you with any issues relating to your program, campsite, camp facilities, behavioral problems, or procuring any campsite needs, like cleaning brushes, pine cleaner, toilet paper, water buckets, etc.



### Pack Finances

When at camp, the camp leader should be ready to settle the pack's account and sign-up for next summer. We will ask the camp leader to project the number of scouts and adults attending camp next summer (this is an educated guess that assists us with planning).

The camp's main office will have a settlement form showing all payments made to your pack's account. Each pack must pay any remaining balance by **Tuesday afternoon** of your session. Your site deposit will either be applied to the next year or refunded through the council office.

### Lost & found

Program staff will bring lost and found items to the main office at the end of each program day. We recommend label all clothing and personal gear with the owner's name, pack number, and town. Lost and The camp will only keep found items for thirty (30) days after the camp season.

### Telephones/Messages

Staff will note any incoming calls in the camp office for leaders in camp on a message log. They will either put this message will either in your pack's mailbox or hand-deliver it to your pack in the case of an emergency. The main camp line, **(603) 623-5962**, is only for business and emergency use.

### Mail

The mailing address for the camp is:

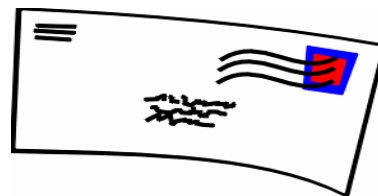
**Camp Carpenter  
(Scout's Name)  
(Pack #) (Campsite)  
300 Blondin Road  
Manchester, NH 03109**

#### Helpful Hints for Letter Writing

The tone of the letter and it's contents have a great effect on the production of homesickness. The letter should be conversational about events at home and ask questions about the Scout's experience at camp. They should never contain such lines as "We all miss you very much; we love you so." "Your dog hasn't eaten since you left." "We served your

Mail is delivered daily, and staff will place letters in your pack's mailbox located in the camp office. Leaders should check their pack's mailbox daily. Participants should place outgoing mail in the mailbox in the camp office. Parents should be aware that they need to send letters no later than Tuesday of

their child's session to arrive on time. It may be easier to have mail intended for campers brought to camp with the pack leader for distribution during the week. However, please keep in mind that camp only runs for five days and that sometimes a note from home may bring on a case of homesickness (see below), and sometimes it is just what a scout needs.



## Homesickness (Revicitis)

It is not uncommon or unusual for some scouts to experience homesickness while away at camp. In the event of homesickness, reassure the scout and remind them of the fun and exciting activities they have to look forward to during their stay.

The first step in treating a homesick child is **NOT** to let them call home or have their parents visit. Undoubtedly, a conversation or visit from mom or dad will make a child want to go home even more. Calling home should only be done when all other options have been exhausted.

If you're dealing with a homesick child that your pack leaders can't convince to stay, you may bring them to a member of the camp staff for assistance. The camp staff is well trained and has lots of practice working with homesick scouts. If you need further help, they will assist or bring them (with you) to the administrative staff.

### Helpful Hint

We don't want to use the term homesickness. It let's the scout know what his "problem" is. So, we use the term Revicitis. It helps the scout feel like we can help him with his revicitis..

We also suggest that you discuss homesickness prevention with parents before coming to camp (this would be a good topic for a pre-camp parents meeting). Here are some tips to help stop homesickness before it starts:

- Make sure parents don't tell their children that they can come home if they don't like camp. Of course, a camper will always have the option to go home if they genuinely don't like camp, but it's not necessary to let them know that upfront. The point here is to make sure the scout is not set up for failure. The option to go home right away is an easy choice, especially if a parent conveys that expectation. For scouts that haven't been to camp before, the experience can be a little overwhelming at first and out of their comfort zone. But for the sake of the scout's growth as an individual, it's best to deal with homesickness and get through it once rather than it becoming a persistent problem.
- If parents plan to send mail to their child throughout the week, make sure they know to keep the messages positive and reassuring. For example, "We hope you're having a great time at camp" is much better than writing "we miss you" or "we can't wait until you come home." Likewise, parents should not convey the same messages before they leave on check-in day.
- Some parents will send family photos along with their children to camp. While it may be well-intentioned, this is not a good idea.
- Parents should be discouraged from visiting their children during camp, especially those that live close. While we cannot strictly forbid them from doing so, this will increase some instances of homesickness.

## Departing from Camp

Packs should be packed and ready to go by 5:00 PM *at the latest* on Thursday evening. The pack should complete all packing during the pack-out night on Wednesday and the siesta period on Thursday.

The Head Commissioner will arrange a time to conduct a final inspection of your campsite on Thursday. At least one adult leader must be present at the campsite for this inspection. All gear needs to be out of the campsite by this time (or at least set by the road). Make sure all members of your pack have their gear ready to walk to the parking lot if not done so already. Use a chuck wagon or cart to transport equipment that is heavy or large.

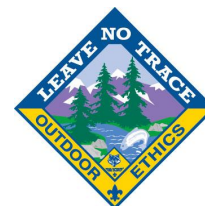
**Packs that wish to remove gear from their campsite using a vehicle must do so after the closing campfire.**

**\*\*\*Vehicles are not permitted on the road until the end of the campfire.\*\*\***

### Final Inspection

Please make sure that the following items are completed before the final inspection:

- ☐ Washstand and latrine clean
- ☐ Pick up all litter
- ☐ Check adjacent areas for trash
- ☐ Fire equipment stored properly; water buckets clean, empty, and turned over
- ☐ Tents and cots in order; tent flaps up, and cots turned on their side in the middle of the platform
- ☐ Take down all pack items put up during the week (clotheslines, surveyor's tape, signs, etc.); each pack should return the campsite to the way your pack found it (or even better!)



### Checking-Out

When you have finished the above items, the staff member conducting the inspection will sign off on the form and give it to the pack leader.

- ☐ Bring the completed check-out inspection to the camp office.
- ☐ Pay any outstanding bills, if not done so already.
- ☐ Pay for all damages that might have occurred during your stay at camp.
- ☐ Make a reservation for next year, if not done so already.
- ☐ Submit the camp evaluation form.
- ☐ Once you have completed all of the above, you will receive your check-out packet containing awards, Leader's gift, **as well as your Family Barbeque tickets**. Please check the packet to verify the contents.

### Parent/Guardian Arrival

Make sure everyone arriving to pick up scouts know where you will gather to meet with them. Have a set time and location to rendezvous with those coming to pick up. After 5:30, the pack will be

responsible for signing each scout out. If you are concerned about who is picking up a scout, please check in at the office, and administration will assist you.

### Helpful Hint

Let Parents know where to meet the pack when they arrive on Thursday.

## Family BBQ

Beginning at 5:30 PM in the Dining Hall, we will serve the BBQ to all campers and leaders. We will also serve family members that have purchased tickets on Sunday during arrival.

## Closing Campfire

The scouts will show off their scouting spirit at the Camp Carpenter council ring and put on a tremendous closing campfire. We encourage parents/guardians to stick around and watch the show beginning at 6:45 PM. Every scout wants to be a part of this excellent close to a fantastic week.

See You Next Year!

## Know Your Camp Staff

The Daniel Webster Council employs a seasonal camp staff that is second to none. We strive to provide the best Scouting experiences for our campers and be competent, caring. Motivated camp staff forms the foundation of these experiences!

Interviews with prospective staff members enable us to be highly selective. Camp staff members are selected based on their knowledge, experience in Scouting, and demonstrated potential for success. Every camp staff member receives specialized training in early June. Senior staff members also receive more intense training through the National Camping School.



We are proud that the vast majority of our staff chooses to reapply every season. Still, we are always looking for qualified individuals who might join our team. Scouts must be at least fifteen to apply for paid positions, though fourteen-year-old Scouts may apply for the Counselor-in-Training program. Adult Scouters of all ages are especially welcome to apply for one of our supervisory positions. You can find further information and applications on the council website at <https://nhscouting.org/outdoor-programs/camp-employment/>.