

Unit Indoor Use Guidance
(Effective August 26, 2020)

Indoor unit activity and meetings will be allowed under the following conditions. No direct contact activities will be allowed. **All units must follow BSA youth protection policies at all times and adult leaders must have an unexpired Youth Protection Certificate in My.Scouting. It is recommended at least one registered adult leader be considered fully position trained. In all cases appropriate adult supervision is required for all activities, for example Scout BSA Patrols cannot meet without adult leadership being present.**

If offered, District and Council wide activities will adhere to these policies.

Eagle Scout Project workdays will adhere to these policies.

Review and follow [Unit Meeting Guidance](#)

Review and follow the [NH Universal Guidelines](#)

Capacity:

Managing capacity during this pandemic is critical to managing its spread. When considering meeting indoors please consider: the place, the space the people, and time.

In evaluating the space and place you will need to consider capacity or the number of people you can host at the facility. To do so use the following calculation to determine maximum capacity:

- a. Indoor events in venues may operate at 50 percent of their normal operating seating capacity

OR

- b. Maximum number between youth, adult leaders, volunteers, and visitors cannot exceed 80 participants

If the facility being used can accommodate greater than 80 participants after the calculation in item a above is performed, a "Request for Participant Capacity Variance" may be requested, if needed. The form to be completed can be found at:

<https://www.cognitoforms.com/BSA4/RequestForParticipantCapacityVariance>

General Guidance

1. Review and follow CDC [guidance for cleaning and disinfection](#).
2. All adult leaders, volunteers and youth are required to bring and wear a reusable/washable cloth face coverings over their nose and mouth when around others and not actively engaged in sport related games or other group a related activities and when social distancing is not possible.

- a. Provide training on cloth face coverings based on CDC guidance for [Use of Cloth Face Coverings](#).
 - b. Review the NH DHHS information about [using cloth face coverings](#).
 - c. People wearing face coverings should not touch their eyes, nose, mouth, or face, or adjust their face covering without first sanitizing hands. After touching face or adjusting face covering, hands must be sanitized.
 - d. Parents/guardians of minors attending an activity/meeting should be asked to wear cloth face coverings while around other attendees, volunteers, and youth when social distancing is not possible.
3. Alcohol-based hand sanitizer with at least 60% alcohol must always be readily available to all present at the meeting or event and kept with unit gear. Frequent hand hygiene should occur including, but not limited to, [hand hygiene](#) upon arrival, before and after meals or snacks, before and after going to the bathroom, before and after touching a person's face or face covering, and prior to leaving the event.
 4. Commonly touched surfaces and areas should be frequently cleaned and disinfected according to CDC guidance at the end of each event. Shared equipment must be cleaned and disinfected between use. (examples of items in a typical troop meeting place & equipment to be disinfected & specific documentation of [CDC guidance](#) and approved cleaning agents)
 5. Adult leaders, volunteer's youth and other attendees should be reminded to maintain a distance of at least 6 feet from others, with the exception of individuals who reside in the same household.
 6. Designate a dedicated individual (i.e., a safety officer) to monitor social distancing and compliance with protective actions, and to prompt reminders about social distancing, hand hygiene, and use of cloth face coverings.
 7. Temperature Checks need to be performed in accordance with [BSA Medical Screening Guidelines](#)
 8. Those 60 years and older or in a high-risk group should consider not participating or participate understanding the risk to health/life.

Indoor Activity:

1. Common areas are closed, and no congregating.
2. Review and follow [swimming pool guidance](#).
3. Where possible, establish one-way flow thru the facility, with separately designated entrances and exits, to facilitate distancing. It is recommended that adult leaders or volunteers be positioned throughout the venue to address potential congestion points to address crowd control and adhere to social distance guidelines.
4. Enhanced cleaning and disinfection after every room/facility use
5. Sanitize door handles, faucet handles and all other customer touch-points in common areas, and other areas of hand contact every two hours, at a minimum.
6. General public group events and activities (e.g. open public skating) is closed.
7. New Hampshire, Maine or Vermont residents or members, and registered participants only.

Volunteer, and Youth Protection:

1. [Youth Protection](#) policies must be followed at all times.

2. Adult leaders must provide education and training around safe practices as it relates to hygiene, sanitation (cleaning and disinfection policies), and illness policies outlined in the [Universal Guidelines](#) and in this document.
3. Youth, adult leaders and volunteers must maintain at least 6 feet apart from others at all times.
4. Require all adult leaders, volunteers and youth to report any symptoms of COVID-19 or close contact to a person with COVID-19 to an adult leader. Adult leaders, volunteers and youth should not attend events if they feel sick.
5. Person(s) who report a travel-related risk factor (see the screening questions below) must self-quarantine for 14 days from their return from travel but do not need COVID-19 testing unless they develop symptoms or i. Traveled for essential reasons. Essential travel includes personal safety, medical care, care of others, parental shared custody, for food, beverage or medication or for work. Person(s) who travel outside of the New England states for personal or leisure reasons cannot rely on this exemption.
6. Asymptomatic employees or volunteers who travel to any New England state (NH, VT, ME, MA, CT, RI), either daily or with overnight stays, are not required to self-quarantine when they return to New Hampshire.
7. Adult leaders, volunteers and youth should be screened on arrival to each Scouting Activity by asking if the individual:
 - a. Has any symptoms of COVID-19 (see [Universal Guidelines](#) for list of potential symptoms) or fever of 100.4 degrees F or higher. Taking of temperatures are the responsibility of an adult, parent/guardian or leader, if the individual is unsure. A temperature log is not required to be maintained.
 - b. Has had any close contact with someone who is suspected or confirmed to have COVID-19 in the past 14 days.
 - c. Traveled in the past 14 days either:
 - i. Internationally (outside the U.S.)
 - ii. By cruise ship, or
 - iii. Non-essential travel outside of New Hampshire, Vermont, Maine, Massachusetts, Connecticut, or Rhode Island (any domestic travel, within the US, outside of NH, VT, RI, CT, MA or ME, regardless of the mode of transportation)?
8. Person(s) with any COVID-19 symptoms, those who report close contact with someone suspected or confirmed with COVID-19, or those reporting travel risk factors should not be allowed into the Scouting Activity:
 - a. Symptomatic persons should be instructed to contact their health care provider to be tested for COVID-19 and [self-isolate](#) at home following the instructions below.
 - b. Asymptomatic persons reporting close contact with someone suspected or confirmed with COVID-19, or who report one of the traveled-related risk factors should [self-quarantine](#) for 14 days from their last exposure or return from travel.
9. Person(s) with suspect or confirmed COVID-19 must stay out of any activity/meeting until
 - a. Symptom-based criteria are met for [discontinuation of isolation](#):
 - i. At least 10 days have passed since symptoms first appeared
AND

- ii. At least 24 hours have passed since last fever (off any fever reducing medications),
AND
 - iii. Symptoms have improved; or
 - b. Approved COVID-19 testing is negative, at least 24 hours have passed since their last fever (off any fever reducing medications) and symptoms have improved.
10. Adult leaders and volunteers should not transport any youth that are not immediate family members. In the event, that this becomes necessary, all parties must wear cloth face coverings and space out seating to maintain maximal distance from each other.
 11. During activity/meetings, parents/guardians are encouraged to remain in their cars or may leave and come back. However, if waiting in their cars, they are not included in your capacity count. They should maintain safe social distance from others if they elect to stay.
 12. Adult leaders, volunteers and youth should arrive to the activity/meeting already dressed and prepared to participate.

Reporting an Incident:

If there is a confirmed case of COVID-19 as a result of an indoor activity, the in charge adult leader/volunteer should:

- a. Contact the Bureau of Infection Disease Control (BIDC) at 603-271-4496, and
- b. Contact the Daniel Webster Council Office using incident@nhscouting.org
- c. [Enter the incident as a General Liability](#) claim with National
- d. Complete the [Model Contact Tracing Tool](#) and provide when asked.