



### OVERVIEW

**The mission of Unit Service is to help units better serve more youth through Scouting.**

**Our Objectives:**

1. Supporting unit growth and retention through the Journey to Excellence
2. Contacting units and capturing in commissioner tools their strengths, needs and a unit service plan that enables continuing improvement
3. Linking unit needs to district operating committee and other resources
4. Supporting timely unit, district and council charter renewal
5. Supporting unit leaders by delivering effective roundtables that provide program ideas, relationship development, and timely communication

This document (Phase 1) is intended to give **Administrative Commissioners** an overview of the updated version of Commissioner Tools. Phase 2 of the Commissioner tools training project will include updates to all relevant courses in the BSA Learn Center, Instructor-led Basic Training courses, and College of Commissioner Science courses. **This is your primary training document until further notice.** There will be a separate document for the following groups of commissioners:

- Unit Commissioners
- Administrative Commissioners
- Roundtable Commissioners.

Depending on your role as a commissioner, you can go directly to the document that pertains to your role. You are also encouraged to read through the other documents.

The updated version of Commissioner Tools provides a new look and feel with improvements to all who use Commissioner Tools. New features include easier navigation, and a completely redesigned report section with customizable date ranges (fig 1). The tool is also being re-platformed so that all my.Scouting Tools are built sharing the same application programming interfaces.

This document will focus on the Commissioner Administration function, Commissioner profiles and reports. Please read the *Unit Commissioner document* and the *Roundtable Commissioner document* to learn about assessments and documenting roundtables.

[https://filestore.scouting.org/filestore/idg/Tools\\_Phase\\_1\\_Training\\_Unit\\_Commissioner.pdf](https://filestore.scouting.org/filestore/idg/Tools_Phase_1_Training_Unit_Commissioner.pdf)

## NAVIGATOR/ORGANIZATION NAVIGATOR

Administrative commissioners have unique functionality in Commissioner Tools. The biggest difference is the **administration tab** that you see in the left column of your dashboard when you log in to Commissioner Tools; unit commissioner do not have this functionality. As a reminder, roundtable commissioners are a type of administrative commissioner.

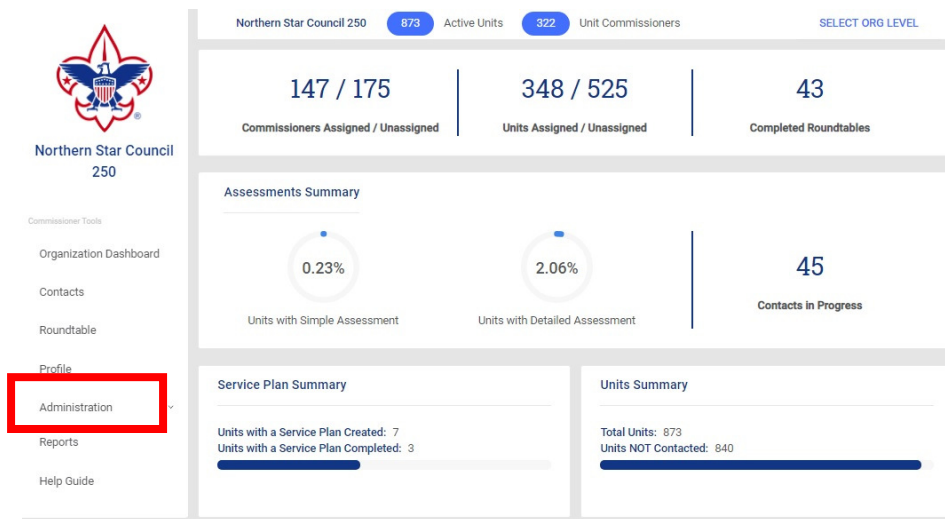


Figure 1

This tab has a dropdown list so that you can choose to assign one or more units to a commissioner or assign one or more commissioners to a unit. The next two figures illustrates this functionality.

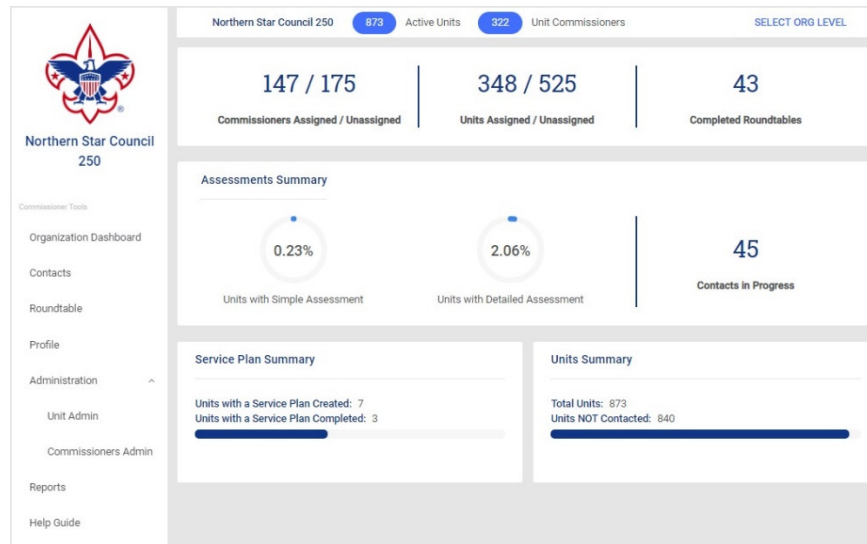



Figure 2

## ADMINISTRATION

When the Administration tab is selected, the dropdown window shows **Unit Admin** and **Commissioner Admin**. Selecting Unit Admin produces a list of all the units in the selected district.

Selecting the Unit Admin tab gives you a few options when deciding which units need commissioners assigned to them. Select the Show All Units button and you get choices as to which units you would like to see.



Northern Star Council  
250

Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable
- Profile
- Administration
  - Unit Admin
  - Commissioners Admin
- Reports
- Help Guide











Organization Navigator

SELECT ORG LEVEL

Units

Search by Unit Name or Unit Number

Assign To: Show: All Units

	Program	Gender	Unit Number	Chartered Organization	
<input type="checkbox"/>		F	Pack 1381	Higher Ground Academy	
<input type="checkbox"/>		B	Pack 1909	Prior Lake Rotary Club	2
<input type="checkbox"/>		F	Pack 3001	Minnehaha United Methodist Church	3
<input type="checkbox"/>		B	Pack 3002	LDS Anoka Stake - Shingle Creek Ward	1
<input type="checkbox"/>		B	Pack 3006	Lutheran Church Of The Good Shepherd	2
<input type="checkbox"/>		B	Pack 3026	Abide Idea Company	1
<input type="checkbox"/>		F	Pack 3032	Recreation Centers Grand Lodge of Masons of Mn	2
<input type="checkbox"/>		B	Pack 3033	Westminster Presbyterian Church	2
<input type="checkbox"/>		B	Pack 3038	The Church of St Helena	0
<input type="checkbox"/>		B	Pack 3046	St Thomas The Apostle Church	0

Total 88 pages

< 1 2 3 4 5 ... 88 >

10 / page

Figure 3

The pulldown bar in the upper right corner [red box on figure3] provides the option to; view all units in the district, a list of units in the district that DO NOT have a commissioner assigned, or a list of units in the district that DO have commissioners assigned. The far-right column on the page shows you how many commissioners are assigned to any given unit (Note: you can assign more than one commissioner to a unit.)

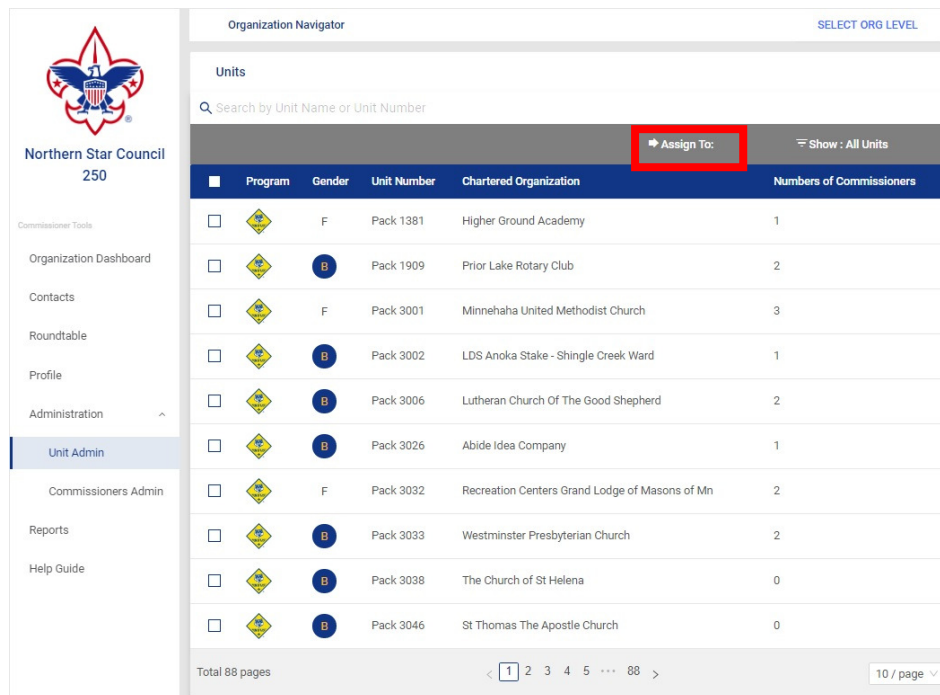


Figure 4

The important feature here is that you can select one or more units to assign to a commissioner. Once you select the unit(s) you wish to assign to a commissioner, the “Assign To” button at the top of the page becomes active.

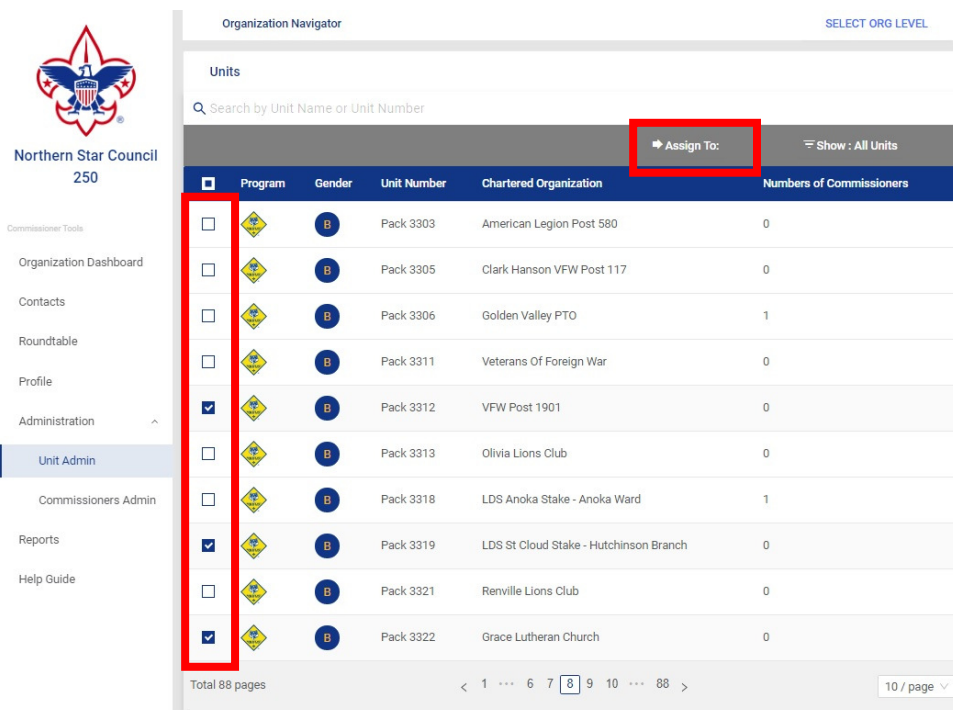


Figure 5

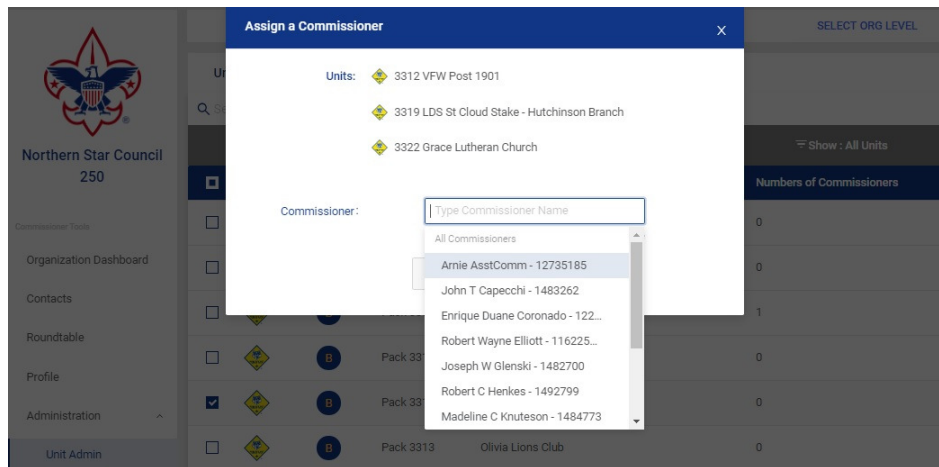


Figure 6

Select the “Assign To” button and a list of the units you wish to assign appears as does a dropdown list of commissioners to whom you can assign the units. Select the commissioner you wish to assign these units.

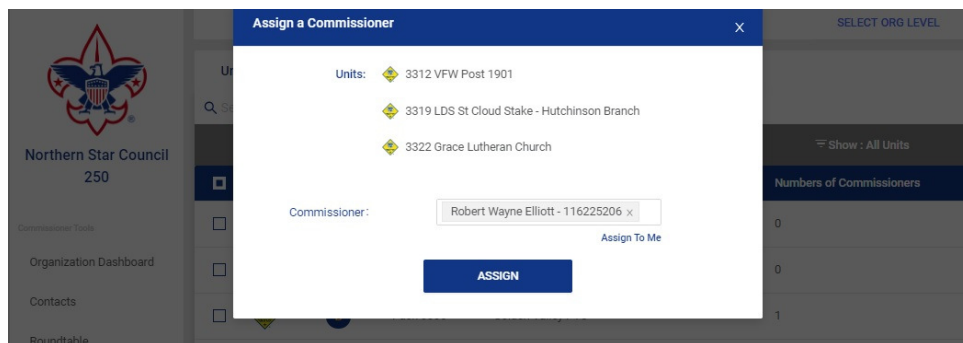


Figure 7

Selecting the Assign button produces a confirmation screen. It also allows you to “Assign to Me” or unassign a commissioner if an error was made.

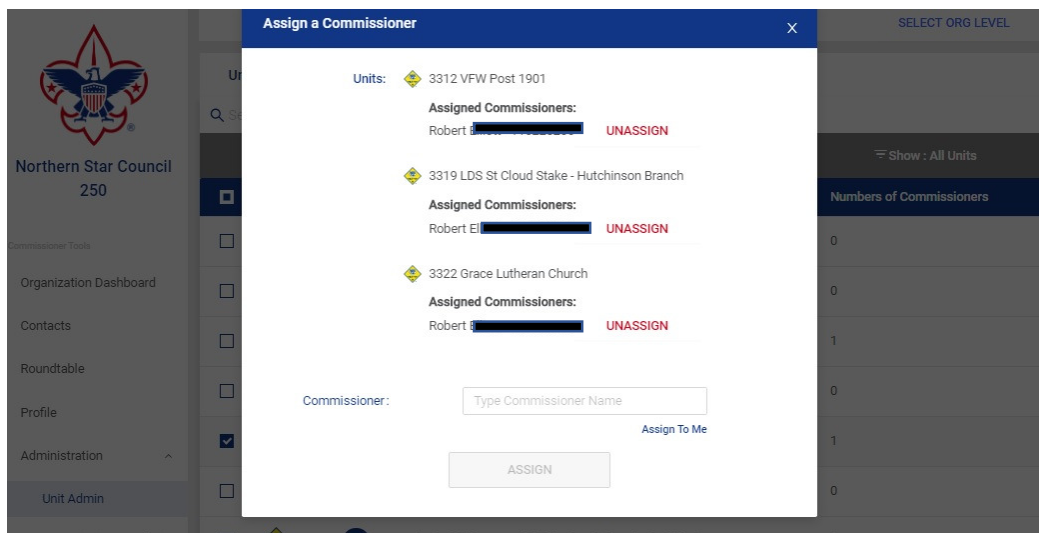


Figure 8

In the previous example, we assigned several units to a commissioner, now we will assign a commissioner to a unit through commissioner admin.

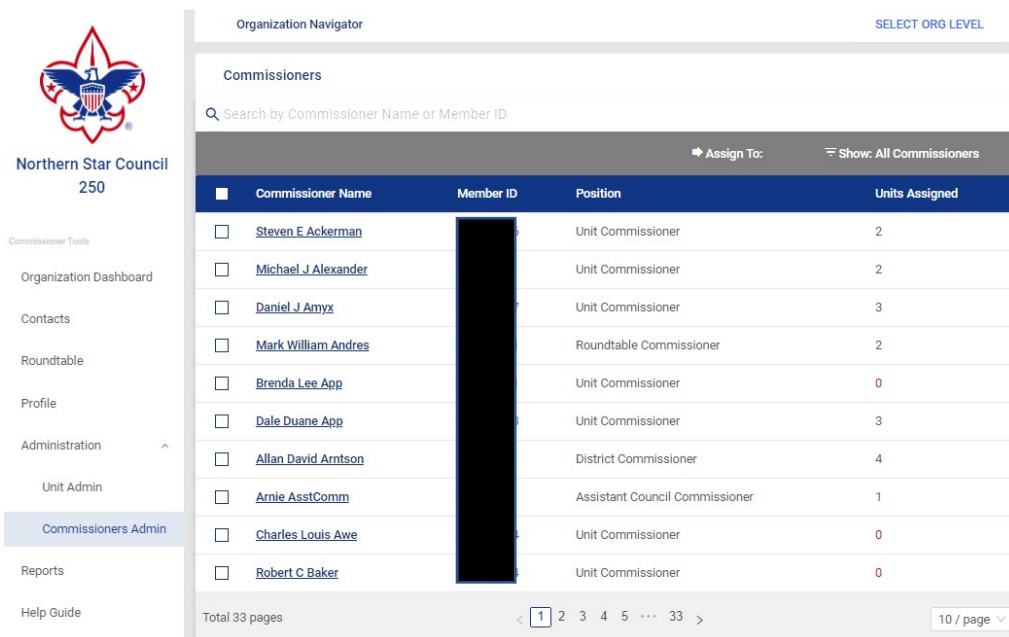



Figure 9

The process works similar to the previous example. Select one or more commissioners from the list that you wish to assign a unit to, then select the Assign To button at the top.



Northern Star Council  
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Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable
- Profile
- Administration
  - Unit Admin
  - Commissioners Admin**
- Reports
- Help Guide

Organization Navigator [SELECT ORG LEVEL](#)

Commissioners

Search by Commissioner Name or Member ID

Assign To: Show: All Commissioners

<input type="checkbox"/>	Commissioner Name	Member ID	Position	Units Assigned
<input type="checkbox"/>	<a href="#">Steven E Ackerman</a>	108802336	Unit Commissioner	2
<input type="checkbox"/>	<a href="#">Michael J Alexander</a>	6626037	Unit Commissioner	2
<input type="checkbox"/>	<a href="#">Daniel J Amyx</a>	116654297	Unit Commissioner	3
<input type="checkbox"/>	<a href="#">Mark William Andres</a>	107978641	Roundtable Commissioner	2
<input type="checkbox"/>	<a href="#">Brenda Lee App</a>	105634501	Unit Commissioner	0
<input checked="" type="checkbox"/>	<a href="#">Dale Duane App</a>	107297343	Unit Commissioner	3
<input type="checkbox"/>	<a href="#">Allan David Arntson</a>	6631946	District Commissioner	4
<input type="checkbox"/>	<a href="#">Arnie AsstComm</a>	12735185	Assistant Council Commissioner	1
<input type="checkbox"/>	<a href="#">Charles Louis Awe</a>	129653974	Unit Commissioner	0
<input type="checkbox"/>	<a href="#">Robert C Baker</a>	100050824	Unit Commissioner	0

Total 33 pages < 1 2 3 4 5 ... 33 > 10 / page

Figure 10

### Assign a Unit

Commissioners: Dale Duane App - 107297343

Program Type:

Units:

ASSIGN

Figure 11

The above window appears with pulldown boxes. The first field allows you to select the program type for the unit, Pack, Troop, Crew, Ship. After selecting the type of unit, you select the unit.



**Assign a Unit** [X]

Commissioners: Dale Duane App - 107297343

Program Type: Program Type ^

Units: Pack  
Troop  
Crew  
Ship

Figure 12

**Assign a Unit** [X]

Commissioners: Dale Duane App - 107297343

Program Type: Troop v

Units: Enter Unit Number or Organization

- Troop 3038 The Church of St Helena
- Troop 3048 Calvary Lutheran Church
- Troop 3060 Hope Community Academy
- Troop 3062 Christ Presbyterian Church
- Troop 3065 Our Saviors Lutheran Church
- Troop 3067 Lions Club of New Hope
- Troop 3068 Good Samaritan United Metho...
- Troop 3082 St Albert The Great Church

Figure 13

Select the specific unit you wish to assign to the commissioner.

Assign a Unit

Commissioners: Robert C Baker - 100050824

Program Type:

Troop

Units:

Troop 3006 Lutheran Church Of The Good Sh... x

ASSIGN

Figure 14

You have chosen a program type and you have chosen a specific unit, now click the assign button and the commissioner is now assigned to that unit. After selecting the assign button, you are returned to Commissioner Administration window.

Northern Star Council  
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Commissioner Tools

- Organization Dashboard
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Organization Navigator

SELECT ORG LEVEL

Commissioners

Search by Commissioner Name or Member ID

Assign To: Show: All Commissioners

<input type="checkbox"/>	Commissioner Name	Member ID	Position	Units Assigned
<input type="checkbox"/>	<a href="#">Steven E Ackerman</a>	108802336	Unit Commissioner	2
<input type="checkbox"/>	<a href="#">Michael J Alexander</a>	6626037	Unit Commissioner	2
<input type="checkbox"/>	<a href="#">Daniel J Amyx</a>	116654297	Unit Commissioner	3
<input type="checkbox"/>	<a href="#">Mark William Andres</a>	107978641	Roundtable Commissioner	2
<input type="checkbox"/>	<a href="#">Brenda Lee App</a>	105634501	Unit Commissioner	0
<input checked="" type="checkbox"/>	<a href="#">Dale Duane App</a>	107297343	Unit Commissioner	3
<input type="checkbox"/>	<a href="#">Allan David Arntson</a>	6631946	District Commissioner	4
<input type="checkbox"/>	<a href="#">Arnie AsstComm</a>	12735185	Assistant Council Commissioner	1
<input type="checkbox"/>	<a href="#">Charles Louis Awe</a>	129653974	Unit Commissioner	0
<input type="checkbox"/>	<a href="#">Robert C Baker</a>	100050824	Unit Commissioner	0

Total 33 pages

1 2 3 4 5 ... 33 >

10 / page

Figure 15

Another important feature of this window is that you can view the profile of each of your commissioners by clicking on their name.

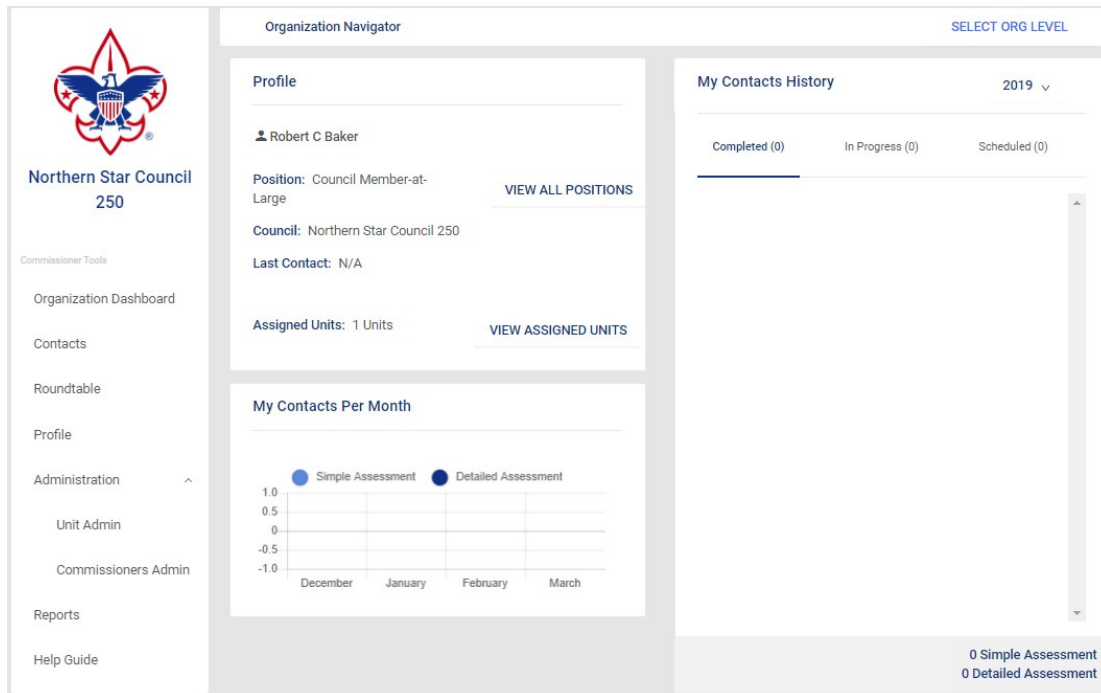


Figure 16

The profile page gives you a snapshot for each commissioner. It can show you all the registered positions the commissioner holds, it provides a list of units to which the commissioner is assigned, and It provides a history of the contacts the commissioner has made, including: Completed, In Progress, and Scheduled. The final data field provides a view in the form of a graph the number and types of assessments the commissioner has completed during the last four months.

### PROFILE TAB

Commissioner tools also provides a Profile tab for each commissioner which gives them a snapshot of themselves as a commissioner. The profile tab is available to all commissioners so they can see how they are performing. Note that in the Profile view you can see an 'SP' icon next to each Detailed Assessment with a Unit Service Plan.

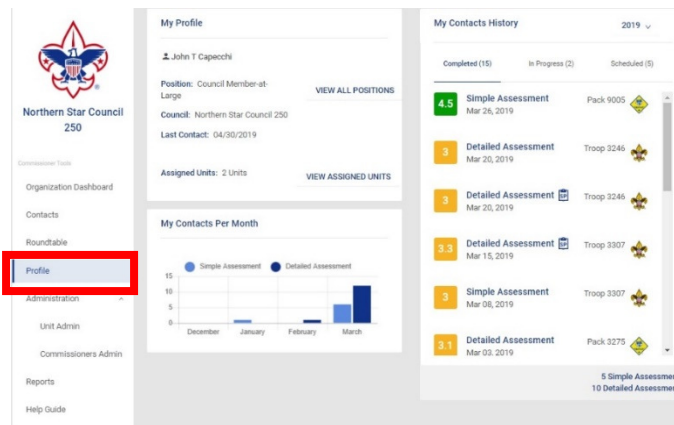


Figure 17

## REPORTS

Unit commissioners input valuable and actionable information into Commissioner Tools when they record their unit contacts. This is important for them as unit commissioners so that they have a record of the assistance they are providing to their units. It is also important for unit commissioner succession planning because newly assigned unit commissioners can view the history of the unit. Administrative commissioners at all levels of the organization can see the health of the units in their jurisdiction to provide help and guidance when needed. Reports give commissioners actionable information to ensure that units remain healthy and able to deliver the promise of Scouting to the youth they serve.

The reports available in Commissioner Tools provides the information you need as an administrative commissioner to lead your commissioners in achieving the objectives of Unit Service.

**Northern Star Council 250**

Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable
- Profile
- Reports**
- Help Guide

Organization Navigator SELECT ORG LEVEL

**Key 3's Contact Info**

	<b>Enrique Coronado</b> Council Commissioner		<b>William Brody</b> Council President		<b>John Andrews</b> Scout Executive
--	---	--	---	--	--

**Reports**

Date From:  From  Date To:  To


<b>ASSIGNED EXPIRED UNITS</b> Expired units with last assessments; the "Assigned" report also identifies the assigned commissioner for each unit.	<b>RUN</b>
<b>ASSIGNED UNITS</b> Units having a commissioner assigned; it shows contact information, last assessment, status as a new unit or not, and assigned commissioner(s).	<b>RUN</b>
<b>COMMISSIONER CONTACTS</b> Contacts made by commissioners, indicating whether assigned or not, spread by month.	<b>RUN</b>
<b>COMMISSIONER CONTACTS WITHOUT SUB TOTALS</b> Contacts made by commissioners, indicating whether assigned or not, spread by month. No total included.	<b>RUN</b>
<b>COMMISSIONER RECRUITMENT</b> Prospective commissioners identified in detailed unit assessments.	<b>RUN</b>
<b>COMMISSIONERS WITHOUT CONTACTS</b> Commissioners who have not made unit contacts during the year.	<b>RUN</b>

Figure 18

The reports tab displays the window shown above. At the very top of the page, you find the names and contact information for the Council or District Key 3.

The Reports section provides a list of all the reports that are available in Commissioner Tools. A new feature in this version of Commissioner Tools is that reports can now be generated using a range of dates instead of just a year to date range. This should improve performance and provide more relevant data to administrative commissioners. As an added benefit of the date selectable range for reports is that the number of listed reports is significantly shorter than in the last version of Commissioner Tools.

**NOTE:** If you've been in Commissioner Tools for 20 minutes without returning back to the my.scouting.org site, that session will time out. As a result, you may receive an error when running any reports. You will need to logout of Commissioner Tools then log back into my.scouting.org, access Commissioner Tools and run your reports.



**Northern Star Council**  
250

Commissioner Tools

- Organization Dashboard
- Contacts
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### Reports

Date From:
Date To:

<b>ASSIGNED EXPIRED UNITS</b> Expired units with last assessments; the "Assigned" report also identifies the assigned commissioner for each unit.	<b>RUN</b>
<b>ASSIGNED UNITS</b> Units having a commissioner assigned; it shows contact information, last assessment, status as a new unit or not, and assigned commissioner(s).	<b>RUN</b>
<b>COMMISSIONER CONTACTS</b> Contacts made by commissioners, indicating whether assigned or not, spread by month.	<b>RUN</b>
<b>COMMISSIONER CONTACTS WITHOUT SUB TOTALS</b> Contacts made by commissioners, indicating whether assigned or not, spread by month. No total included.	<b>RUN</b>
<b>COMMISSIONER RECRUITMENT</b> Prospective commissioners identified in detailed unit assessments.	<b>RUN</b>
<b>COMMISSIONERS WITHOUT CONTACTS</b> Commissioners who have not made unit contacts during the year.	<b>RUN</b>
<b>DISTRICT CONTACT STATS</b> Units with the number of contacts made during the year, spread by month.	<b>RUN</b>
<b>CONTACTS IN PROGRESS</b> Unit contacts that are currently 'In Progress' having never been completed and are not scheduled for a date in the future.	<b>RUN</b>
<b>PRIORITY NEEDS UNITS</b>	

Figure 19

A date selectable range is particularly helpful when you need information that has been reported for more than one year. Sometimes our “Scouting year” differs from the calendar year. The following reports are available in Commissioner Tools. This listing shows the data provided in the report.

# BOY SCOUTS OF AMERICA Assigned Expired Units Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250  
Organization Name Northern Star Council 250  
Report Generated By John Capocchi  
Date Report Generated 03/27/2019

Export to CSV

Export to PDF

RELOAD

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Records: 17

Council Name	District Name	Sub District Name	Unit Type	Unit Number	Chartered Organization	Last Contact	Last Assessment Score	New Unit	New Unit Date	Assigned Commissioner	Position	Expired Position	Expired Position Date	Expired Unit	Expired Unit Date
Northern Star Council 250	Cross River 02		Pack	3358	Buffalo Lions Club	01/05/2019	3.4	No		Jerome Thomas Hargreaves	District Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Great Rivers 7		Troop	9169	Withrow Education Association			No		Mark J. Salmen - 097855	Unit Commissioner, District Commissioner	N, N	12/31/2019, 12/31/2019	Yes	12/31/2018
Northern Star Council 250	Mary Waters 12		Pack	9142	St Paul Lutheran Church			No		Michael Steven Fish	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Mary Waters 12		Pack	9172	First Lutheran Church			No		Thomas Krahn Rick - 214826	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Pack	3110	Mount Olivet Lutheran Church			No		Peter Arlo Johnson - 314844	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Pack	2145	Hope Lutheran Church			No		Anne Lacey Varberg	Unit Commissioner, Asst. District Commissioner, District Commissioner	N, N, N	12/31/2019, 12/31/2019, 12/31/2019	Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Pack	3229	Minnesota Association of Deaf Citizens			No		Janet L. Bovee - 267779				Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Troop	3546	St Thomas The Apostle Church			No		Douglas Michael Arnold				Yes	12/31/2018
Northern Star Council 250	Northwest 10		Pack	9286	St Rose Of Lima Parish			No		Wayne David Sather - 121234	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Southern Isles 09		Troop	9344	Bethel Lutheran Church			No		Jay Victor Kulonen	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Southern Isles 09		Troop	9344	Bethel Lutheran Church			No		Hana Ronna Helgeson	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3020	Pringle Units			No		James Dean Walter	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3511	St Francis Lions Club			No		Bruce A Henke	Asst. District Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3511	St Francis Lions Club			No		Duane Douglas Hansen	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3511	St Francis Lions Club			No		Tracy L Schragl - 289112	District Commissioner	N	12/31/2019	Yes	12/31/2018

Figure 20

The Assigned Expired Units report displays a list of all expired units that are currently assigned to a commissioner.

# BOY SCOUTS OF AMERICA Assigned Units Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250  
Organization Name Northern Star Council 250  
Report Generated By John Capocchi  
Date Report Generated 03/27/2019

Export to CSV

Export to PDF

RELOAD

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Records: 511

Council Name	District Name	Sub District Name	Unit Type	Unit Number	Chartered Organization	Last Contact	Last Assessment Score	Unit Leader	Chartered Organization Rep.	New Unit	New Unit Date	Assigned Commissioner	Position	Expired Position	Expired Position Date	Expired Unit	Expired Unit Date
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776			Kathryn E Stewart - 241131	Stephen Gerard Thell	No		Enrique Duane Coronado - 106607	Council Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776			Kathryn E Stewart - 241131	Stephen Gerard Thell	No		David John Lockwood	Asst. District Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	3108	LDS Lakeville Stake - Burnsville Ward	01/01/2019	3.5	Candice Rene Fisher	Byrce Eric Beech	No		Alvin L Hadley	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9104	Eagan Lions Club			Rebecca Jo Whitaker	Cary Todd Larsen	No		Michael J Gabriel - 215069	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9204	Grace United Methodist Church			Anna Lea Johnson	Valerie Jean Webber	No		Ely Rosann Souley	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9205	Wassview School PTO			Phillip Paul Kadlec	Melissa Ann Westenberg	No		William V Block - 129919	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9227	Rosary Church Of Apple Valley			John Gary Indrhus	Clint Hoopewar	No		Dennis C Parker - 120385	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9282	Spirit Of Life Presbyterian Church			Jacob Ryan Jesulko	Duane Richard Brause	No		Margaret Pickett Roesske	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9289	Lions Club of Rosemount Minnesota			Christopher John Labonne	Roger Kent Ellis	No		Joe C Stefani	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9298	Grace Lutheran Church of Apple Valley			Mark Matthew Weches	Eric O Rasmus - 281772	No		Eric O Rasmus - 281772	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9446	Deerwood Elementary School PTO			Andrew Peter Krebs	Aaron Marshall Wilson	No		Timothy C Tietmeyer - 214822	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9449	Advent United Methodist Church			Jon Hughes Stevenson - 242011	Cynthia Joyce Yanchury - 203391	No		Andrew John Swetsch - 142361	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9453	Eagan Lions Club			Josh Gerdes	Cary Todd Larsen	No		Joseph Bernard Schulte	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9455	Emanuel Lutheran Church			Angela Ruth Harnack	Daniel Thomas Gessviller	No		Michael R Schomas	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9522	Eagan Fire Dept #2			John Edward Stevenson - 130101	Jon Hughes Stevenson	No		Eric Victor Lee	Asst. District Commissioner	N	12/31/2019	No	12/31/2019

Figure 21

The Assigned Units report displays a list of all units that have been assigned a unit commissioner.



# BOY SCOUTS OF AMERICA® Commissioner Contacts Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250  
 Organization Name Northern Star Council 250  
 Period of Time From Jan 2019 to Feb 2019  
 Report Generated By John Capocchi  
 Date Report Generated 03/27/2019

Export to CSV

RELOAD

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Records: 83

Council Name	District Name	SubDistrict Name	Position	Visitor Name	Assignment Type	Unit Type	Unit Number	Charter Org	Jan	Feb	Total
Northern Star Council 250	Crow River 02				Additional Contact	Pack	3361	Norwood/Young America Lions Club	0	1	1
Northern Star Council 250	Crow River 02				Additional Contact	Troop	3246	BPOE #2427 Elks	0	2	2
<b>Northern Star Council 250 Crow River 02 Commissioner Total</b>									<b>0</b>	<b>3</b>	<b>3</b>
Northern Star Council 250	Crow River 02		Unit Commissioner	Daniel J Amyx	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	1	0	1
<b>Northern Star Council 250 Crow River 02 Daniel J Amyx Commissioner Total</b>									<b>1</b>	<b>0</b>	<b>1</b>
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Assigned Unit	Pack	3236	American Legion Post 96	3	0	3
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3273	Delano Lions Club	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	9	0	9
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3357	Lions Club of Kimball	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3354	Annandale Lions Club	1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3356	St Francis Xavier Church	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3275	Hector Lions Club	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Troop	3219	American Legion Post 131	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3312	VPW Post 1901	3	0	3

Figure 22

The Commissioner Contacts Report displays all contacts made for units within the council and/or district. The report displays sub-totals for all assigned contacts.

# BOY SCOUTS OF AMERICA® Commissioner Contacts Without Subtotals Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250  
 Organization Name Northern Star Council 250  
 Period of Time From Jan 2019 to Feb 2019  
 Report Generated By John Capocchi  
 Date Report Generated 03/27/2019

Export to CSV

RELOAD

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Records: 41

Council Name	District Name	SubDistrict Name	Position	Visitor Name	Assignment Type	Unit Type	Unit Number	Charter Org	Jan	Feb	Total
Northern Star Council 250	Crow River 02		Unit Commissioner	Steven E Ackerman	Additional Contact	Pack	3357	Lions Club of Kimball	1	0	1
Northern Star Council 250	Crow River 02		Unit Commissioner	Steven E Ackerman	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	4	0	4
Northern Star Council 250	Crow River 02		Scout Executive	John Richard Andrews	Additional Contact	Troop	3219	American Legion Post 131	1	0	1
Northern Star Council 250	Crow River 02		Assistant Council Commissioner	John T Capocchi	Additional Contact	Troop	3246	BPOE #2427 Elks	0	1	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Assigned Unit	Pack	3236	American Legion Post 96	3	0	3
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3273	Delano Lions Club	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	9	0	9
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3354	Annandale Lions Club	1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3356	St Francis Xavier Church	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3275	Hector Lions Club	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Troop	3219	American Legion Post 131	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3357	Lions Club of Kimball	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3312	VPW Post 1901	3	0	3
Northern Star Council 250	Crow River 02		District Commissioner	Wayne H Farley	Additional Contact	Troop	3219	American Legion Post 131	2	0	2
Northern Star Council 250	Crow River 02				Additional Contact	Pack	3361	Norwood/Young America Lions Club	0	1	1
Northern Star Council 250	Crow River 02				Additional Contact	Troop	3246	BPOE #2427 Elks	0	2	2
Northern Star Council 250	Crow River 02		Unit Commissioner	Daniel J Amyx	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	1	0	1

Figure 23



The Commissioner Contacts Without Subtotals displays all contacts made for units within the council and/or district without the subtotals.

Council Name	District Name	Subdistrict Name	Unit Type	Unit Number	Charter Organization	Visitor	Unit Committee Chair	Unit Committee Chair Email	Date of Contact	Possible Unit Commissioner Candidate
Northern Star Council 250	Chief Black Dog 16		Crew	221	LDS Oakdale Stake - Eagan Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	290	Shepherd Of The Valley Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	298	Christus Victor Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	446	Blue Cross And Blue Shield Of Minnesota					
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776		Peggy Munro Scholberg	gsa@scouting.org		
Northern Star Council 250	Chief Black Dog 16		Crew	2000	School Of Environmental Studies Ed Foundation					
Northern Star Council 250	Chief Black Dog 16		Crew	2001	Group Of Concerned Citizens					
Northern Star Council 250	Chief Black Dog 16		Crew	2010	School Of Environmental Studies Ed Foundation					
Northern Star Council 250	Chief Black Dog 16		Crew	2708	LDS Lakeville Stake - Lakeville Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	3108	LDS Lakeville Stake - Burnsville Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	3801	LDS Lakeville Stake - Prior Lake Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	9199	Apple Valley High School Site Council					
Northern Star Council 250	Chief Black Dog 16		Crew	9202	Concerned Citizens for Crew 202					
Northern Star Council 250	Chief Black Dog 16		Crew	9221	LDS Oakdale Stake - Eagan Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	9227	Church of the Risen Savior					
Northern Star Council 250	Chief Black Dog 16		Crew	9290	Shepherd Of The Valley Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	9290	Shepherd Of The Valley Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	9400	University YMCA Twin Cities 2					
Northern Star Council 250	Chief Black Dog 16		Crew	9404	University YMCA Twin Cities					
Northern Star Council 250	Chief Black Dog 16		Crew	9446	Blue Cross And Blue Shield Of Minnesota					

Figure 24

When commissioners contact units and they encounter another adult leader whom they think might be a good commissioner, as part of the Detailed Assessment, the commissioner can enter the name and contact information of the commissioner prospect. This Commissioner Recruitment Report provides a consolidated list of leaders who might make a good commissioner. This report can also help with recruiting commissioners.

BOY SCOUTS OF AMERICA®

Commissioners Without Contacts Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is prohibited.

Council Northern Star Council 250

Organization Name Northern Star Council 250

Period of Time From Jan 2019 to Feb 2019

Report Generated By John Capecechi

Date Report Generated 03/27/2019

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Records: 180

Council Name	District Name	SubDistrict Name	Position	Name
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Alvin L Hadley
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Andrew John Goettsch
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Carl William Ireland
Northern Star Council 250	Chief Black Dog 16		Asst. District Commissioner	David John Lockwood
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Dennis C Parker
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Ely Rozann Soukey
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Eric O Rasmus
Northern Star Council 250	Chief Black Dog 16		Asst. District Commissioner	Eric Victor Lee
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Joe C Stefani
Northern Star Council 250	Chief Black Dog 16		Asst. District Commissioner	Joe J Miller
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Joseph Bernard Schulte
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Margaret Pickett Roeske
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Michael J Gabriel
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Michael R Schornak
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Timothy C Tatarek
Northern Star Council 250	Chief Black Dog 16			William Eric Woodson
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	William V Block
Northern Star Council 250	Crow River 02			Anita Marie Kolstad
Northern Star Council 250	Crow River 02		Assistant Council Commissioner	Brian Smith

Figure 25

Commissioners Without Contacts lists all commissioners that have not made a contact within the council and/or district as of the date of the report.

**BOY SCOUTS OF AMERICA® District Contact Stats Report**

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Council: Northern Star Council 250  
 Organization Name: Northern Star Council 250  
 Period of Time: From Jan 2019 to Feb 2019  
 Report Generated By: John Capechi  
 Date Report Generated: 03/27/2019

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Records: 873

Council Name	District Name	Subdistrict Name	Unit Type	Unit Number	Charter Org	New Unit	New Unit Date	Jan. Simple	Jan. Detailed	Feb. Simple	Feb. Detailed	Total
Northern Star Council 250	Chief Black Dog 16		Crew	1778	American Legion Post 1778	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	3108	LDS Lakeville State - Burnsville Ward	No		1	0	0	0	1
Northern Star Council 250	Chief Black Dog 16		Pack	3807	LDS Lakeville State - Prior Lake Ward	No		1	0	0	0	1
Northern Star Council 250	Chief Black Dog 16		Pack	9104	Eagan Lions Club	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9108	Cainville Elementary School PTO	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9204	Grace United Methodist Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9205	Westview School PTO	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9221	LDS Oakdale State - Eagan Ward	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9227	Rosary Club Of Apple Valley	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9292	Spirit Of Life Presbyterian Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9293	Lions Club of Rosemount Minnesota	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9298	Grace Lutheran Church of Apple Valley	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9446	Deerwood Elementary School PTO	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9449	Advent United Methodist Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9453	Eagan Lions Club	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9458	Immanuel Lutheran Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9499	Fit Academy	Yes	08/01/2017	0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9508	LDS Lakeville State - Apple Valley Ward	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9622	Eagan Fire Dept #2	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9708	LDS Lakeville State - Lakeville Ward	No		0	0	0	0	0

Figure 26

The District Contact Stats Report displays the number of contacts made over the date range selected, for a unit either at the district or council level. Only units within the selected district or council will appear.

**BOY SCOUTS OF AMERICA® Contacts in Progress Report**

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council: Northern Star Council 250  
 Organization Name: Northern Star Council 250  
 Report Generated By: John Capechi  
 Date Report Generated: 03/27/2019

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Records: 290

Council Name	District Name	Sub District Name	Org Type	Unit Name	Contact Date	Charter Org	Type Of Contact	Member ID	Visitor Name	Score
Northern Star Council 250	Crow River 02		Unit	Pack 3236	08/02/2018	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	11/16/2018	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	12/04/2018	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	01/05/2019	American Legion Post 96	Detailed Assessment	122322719	Enrique Duane Coronado	0
Northern Star Council 250	Crow River 02		Unit	Pack 3236	01/08/2019	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	01/08/2019	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	03/09/2019	American Legion Post 96	Detailed Assessment	1483262	John T. Capechi	1
Northern Star Council 250	Crow River 02		Unit	Pack 3246	03/14/2019	Christ The King Lutheran Church	Detailed Assessment	1574794	John Richard Andrews	3.5
Northern Star Council 250	Crow River 02		Unit	Pack 3253	03/02/2019	Gethsemane Lutheran Church	Detailed Assessment	1483262	John T. Capechi	1
Northern Star Council 250	Crow River 02		Unit	Pack 3253	03/21/2019	Gethsemane Lutheran Church	Detailed Assessment	1574794	John Richard Andrews	3.1
Northern Star Council 250	Crow River 02		Unit	Pack 3272	07/01/2018	Monticello Lions Club	Detailed Assessment	118852320	Samantha Louise Best	4
Northern Star Council 250	Crow River 02		Unit	Pack 3272	07/30/2018	Monticello Lions Club	Detailed Assessment	1492857	Timothy G Farley	2.4
Northern Star Council 250	Crow River 02		Unit	Pack 3272	10/02/2018	Monticello Lions Club	Detailed Assessment	1492857	Timothy G Farley	4
Northern Star Council 250	Crow River 02		Unit	Pack 3272	11/16/2018	Monticello Lions Club	Simple Assessment	1492857	Timothy G Farley	
Northern Star Council 250	Crow River 02		Unit	Pack 3272	11/17/2018	Monticello Lions Club	Simple Assessment	1492857	Timothy G Farley	
Northern Star Council 250	Crow River 02		Unit	Pack 3272	02/15/2019	Monticello Lions Club	Detailed Assessment			0.3
Northern Star Council 250	Crow River 02		Unit	Pack 3274	01/04/2019		Detailed Assessment	122322719	Enrique Duane Coronado	0.8
Northern Star Council 250	Crow River 02		Unit	Pack 3274	01/08/2019		Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3312	07/09/2018	VFW Post 1901	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3312	07/09/2018	VFW Post 1901	Simple Assessment	122322719	Enrique Duane Coronado	

Figure 27

The Contacts in Progress report lists contacts that have been started by a commissioner and have not been fully completed. This report allows an administrative commissioner to contact the individual commissioner to see if there is an issue that might require help so that the contact can be completed before the 60 day window for completing the contact expires.

**BOY SCOUTS OF AMERICA<sup>®</sup> Priority Needs Units Report**

Information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council: Northern Star Council 250  
 Organization Name: Northern Star Council 250  
 Report Generated By: John Capachchi  
 Date Report Generated: 03/27/2019

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Records: 20

District Name	Subdistrict Name	Unit Type	Unit Number	Charter Org	Visitor	Unit Committee Chair	Unit Committee Chair Email	Date of Contact	Date of Entry	Key 3 Issues	Next Meeting	No Leader	No Committee	No Members	Unit Conflict	No Orientation	Weak Lead
Crow River 02		Pack	2226	American Legion Post 96	John Richard Andrews			03/19/2019	03/19/2019	No	No	No	No	No	No	No	No
Crow River 02		Pack	5248	American Legion Post 209	John T Capachchi - 133541			03/01/2019	03/01/2019	No	No	No	No	Yes	No	No	Yes
Crow River 02		Pack	3223	Gethsemane Lutheran Church	John Richard Andrews			03/25/2019	03/27/2019	Yes	No	No	No	No	No	Yes	No
Crow River 02		Pack	2020	Delano Lions Club	Steven E Ackerman - 202221			03/15/2019	03/18/2019	No	No	No	No	No	No	No	No
Crow River 02		Pack	5076	Hector Lions Club	John T Capachchi - 133541			03/09/2019	03/21/2019	No	No	No	No	No	No	No	No
Crow River 02		Pack	3389	LDS Anthon Stake - Buffalo Ward	Daniel J Arroyo			01/09/2019	01/09/2019	Yes	No	No	No	No	No	No	No
Crow River 02		Pack	3387	Lions Club of Kimball	Enrique Duarte Coronado - 105607			01/09/2019	01/09/2019	Yes	No	No	No	No	No	No	No
Crow River 02		Pack	3008	Buffalo Lions Club	Enrique Duarte Coronado - 105607			01/05/2019	01/09/2019	Yes	No	No	No	No	No	No	No
Crow River 02		Troop	3219	American Legion Post 121	Enrique Duarte Coronado - 105607			01/14/2019	01/14/2019	No	No	No	No	No	No	No	No
Crow River 02		Troop	3246	BPCE #5227 Bliss	John T Capachchi - 133541			03/20/2019	03/21/2019	No	No	No	No	No	No	No	No

Figure 28

The Priority Needs report provides critical information on units that might be at risk of not renewing their charter or of failing sooner than charter renewal time. Units on this report need help NOW!

**BOY SCOUTS OF AMERICA<sup>®</sup> Unassigned Units Report**

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Council: Northern Star Council 250  
 Organization Name: Northern Star Council 250  
 Report Generated By: John Capachchi  
 Date Report Generated: 03/27/2019

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Records: 491

Council Name	District Name	Sub District Name	Unit Type	Unit Number	Chartered Organization	Last Contact	Last Assessment Score	Unit Leader	Chartered Organization Rep	New Unit	New Unit Date
Northern Star Council 250	Chief Black Dog 16		Pack	3001	LDS Lakeville Stake - Prior Lake Ward	01/02/2019	4	Taggart Ross Johnson - 135169051	Ty Johnson - 6532017	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9108	Oakridge Elementary School PTO			Jeffrey Ronald Lee - 12603467	Patricia Renee Sitter - 125461997	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9221	LDS Cascade Stake - Eagan Ward			Daria Marie Gonthamer - 12543931	Joseph Rich Price - 129863379	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9499	Pix Academy			Jerry Chik Leung - 134625204	Corinne Wilson Albrichter - 134682118	Yes	09/01/2017
Northern Star Council 250	Chief Black Dog 16		Pack	9508	LDS Lakeville Stake - Apple Valley Ward			Daria Marie Gonthamer - 12543931	David Lloyd Mulliken - 128848316	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9708	LDS Lakeville Stake - Lakeville Ward			Rachel Lynn Andersen - 133700717	Jacob Russell Whitaker - 129759125	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9824	Faithful Shepherd Catholic School			Bradley Steven Neuman - 12089165	Michael Gerard Randall - 132799305	No	
Northern Star Council 250	Chief Black Dog 16		Troop	9108	LDS Lakeville Stake - Burnsville Ward			Thomas Mitchell Fisher - 120538075	Bryce Eric Beech - 119480407	No	
Northern Star Council 250	Chief Black Dog 16		Troop	9302	LDS Lakeville Stake - Faribault Ward			Jed Allen Petersen - 134044490	William Devin Dellers - 132099096	No	
Northern Star Council 250	Chief Black Dog 16		Troop	9451	Eagan Fire Fighters Relief Association			Robert Giles Grady - 110255318	William Jacob King - 125426687	No	
Northern Star Council 250	Chief Black Dog 16		Troop	9505	LDS Lakeville Stake - Apple Valley Ward			Jeremy Allan Barringer - 120683780	David Lloyd Mulliken - 128848316	No	
Northern Star Council 250	Crow River 02		Crew	3361	American Legion Post 343			Geraldine Ann Scott - 130993363	Gayle J Williams - 113547414	No	
Northern Star Council 250	Crow River 02		Crew	3249	American Legion Post 209	03/01/2019	3.6	Timothy Andrew Withealey - 128107882	Dean Sherman Swila - 128771012	No	
Northern Star Council 250	Crow River 02		Pack	3275	Hector Lions Club	03/03/2019	3.1	Scott David Hable - 134907330	Teri Hill - 6524932	No	
Northern Star Council 250	Crow River 02		Pack	3386	LDS Anthon Stake - Buffalo Ward	01/03/2019	3.4	Skip Emory Hendricks - 116607023	Mark William Branson - 110800396	No	
Northern Star Council 250	Crow River 02		Pack	3357	Lions Club of Kimball	01/08/2019	3.9	Michael Gary Erpelding - 12332028	Eugene John Gohmann - 12417218	No	
Northern Star Council 250	Crow River 02		Pack	3361	Norwood/Young America Lions Club	02/19/2019	3	Karely Donald Beech - 120570003	Charles E Varnette - 6621075	No	
Northern Star Council 250	Crow River 02		Pack	3363	Eden Valley Lions Club			Adam Charles Teicher - 124236646	Kristi Lynn Stanovick - 121379110	No	
Northern Star Council 250	Crow River 02		Troop	3219	American Legion Post 121	01/16/2019	4.5	Alan J Leach - 120263912	Donald Priday - 127682732	No	
Northern Star Council 250	Crow River 02		Troop	3275	Hector Lions Club			Thomas Allan Kleeberger - 124731023	Teri Hill - 6524932	No	

Figure 29

BOY SCOUTS OF AMERICA® Unassigned Expired Units Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council: Northern Star Council 250  
 Organization Name: Northern Star Council 250  
 Report Generated By: John Capocci  
 Date Report Generated: 03/27/2019

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Records: 170

Council Name	District Name	Sub-District Name	Unit Type	Unit Number	Charter Org	Last Contact	Last Assessment Score	New Unit	New Unit Date	Expired Date
Northern Star Council 250	Chief Black Dog 16		Crew	9404	University YMCA Twin Cities			No		12/31/2016
Northern Star Council 250	Chief Black Dog 16		Crew	9508	LDS Lakeville Stake - Apple Valley Ward			No		12/31/2017
Northern Star Council 250	Chief Black Dog 16		Troop	3801	LDS Lakeville Stake - Prior Lake Ward			No		12/31/2018
Northern Star Council 250	Crow River 02		Crew	3355	LDS Anoka Stake - Buffalo Ward			No		12/31/2017
Northern Star Council 250	Dan Patch 05		Crew	3186	Alliance Southern Minnesota LLC			No		12/31/2016
Northern Star Council 250	Dan Patch 05		Crew	3316	Shepherd of The Lake Lutheran Church			No		12/31/2017
Northern Star Council 250	Dan Patch 05		Troop	3473	St Michaels Lutheran Church			No		12/31/2016
Northern Star Council 250	Dan Patch 05		Troop	3650	River Hills United Methodist Church			No		12/31/2016
Northern Star Council 250	Eagle River 8		Crew	9004	Group of Citizens of Bay City			No		12/31/2016
Northern Star Council 250	Eagle River 8		Crew	9168	Hudson Rod, Gun & Archery Club			No		12/31/2017
Northern Star Council 250	Eagle River 8		Crew	9905	LDS Oakdale Stake - Hudson Ward			No		12/31/2017
Northern Star Council 250	Eagle River 8		Pack	9054	River Falls Moose Lodge #594			No		12/31/2017
Northern Star Council 250	Eagle River 8		Pack	9128	Frederic Lions Club			No		12/31/2018
Northern Star Council 250	Eagle River 8		Pack	9139	American Legion Post 168			No		12/31/2017
Northern Star Council 250	Eagle River 8		Pack	9140	Trinity Lutheran Church/Willow River Parent Group			No		12/31/2018
Northern Star Council 250	Eagle River 8		Pack	9560	Central United Methodist Church			No		12/31/2016
Northern Star Council 250	Eagle River 8		Troop	9128	South Fork Sporting Club			No		12/31/2017
Northern Star Council 250	Eagle River 8		Troop	9130	Clear Lake Area Community Center, Inc			No		12/31/2017
Northern Star Council 250	Eagle River 8		Troop	9134	American Legion Post 365			No		12/31/2017
Northern Star Council 250	Eagle River 8		Troop	9460	New Richmond Kiwanis Club			No		12/31/2016

Figure 30

The Unassigned Expired Units report displays units that were not assigned to a unit commissioner, and that did not renew their charter. This report stresses the need to have an adequate number of trained commissioners.

BOY SCOUTS OF AMERICA® Unit Health Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council: Northern Star Council 250  
 Organization Name: Northern Star Council 250  
 Period of Time: From Jan 2019 to Feb 2019  
 Report Generated By: John Capocci  
 Date Report Generated: 03/27/2019

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Records: 79

Council Name	District Name	Sub-District Name	Unit Type	Unit Number	Charter Org	New Unit	New Unit Date	Last Unit Assessment	Most Recent Score	Assessment Type	Unit Contact	Round Table Attendance - Jan	Round Table Attendance - Feb	Average
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776	No						1	19	10
Northern Star Council 250	Chief Black Dog 16		Pack	3108	LDS Lakeville Stake - Burnsville Ward	No	01/01/2019	3.50	Simple Assessment	Unitbook due on 03/01/2019		1	0	0.50
Northern Star Council 250	Chief Black Dog 16		Pack	3801	LDS Lakeville Stake - Prior Lake Ward	No	01/02/2019	4	Simple Assessment	Unitbook due on 03/01/2019		1	0	0.50
Northern Star Council 250	Chief Black Dog 16		Pack	9104	Eagan Lions Club	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9108	Gaithridge Elementary School PTO	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9304	Crow United Methodist Church	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9305	Wasson School PTO	No						0	0	0
Northern Star Council 250														

Figure 31

The Unit Health Report shows the last numeric health score, the last assessment date and type of assessment (a Simple or Detailed contact) for each unit. It also shows monthly roundtable attendance for each unit.

### *TRAINING DOCUMENTS FOR UNIT COMMISSIONERS AND ROUNDTABLE COMMISSIONER*

To learn about assessments and how they are made and entered into Commissioner Tools, please see the unit commissioner document found here:

[https://filestore.scouting.org/filestore/idg/Tools\\_Phase\\_1\\_Training\\_Unit\\_Commissioner.pdf](https://filestore.scouting.org/filestore/idg/Tools_Phase_1_Training_Unit_Commissioner.pdf)

As an administrative commissioner, you have responsibilities for Roundtable as well. To learn how commissioner tools aids your roundtable commissioner please see the roundtable commissioner document:

[https://filestore.scouting.org/filestore/idg/Tools\\_Phase\\_1\\_Training\\_Round\\_Table\\_Commissioner.pdf](https://filestore.scouting.org/filestore/idg/Tools_Phase_1_Training_Round_Table_Commissioner.pdf)

### *HELP OPTIONS*

Several steps are available to you when you need help in using Commissioner Tools. If you experience trouble logging in to the system, the first step you should take is to be sure you are using a supported and up to date browser.

Make sure you clear the cache from your browser and retry logging in. If difficulty persists you can call Member Care at 972-580-2489 Monday-Friday, 7:00 AM -7:00 PM. Central time. You can also send an email to [myscouting@scouting.org](mailto:myscouting@scouting.org).