

Daniel Webster Council

Guidelines for the Eagle Scout Service Project and Eagle Scout Application Process



The following list is a set of guidelines to help the Life Scout progress to the rank of Eagle Scout. Please read and follow these guidelines.

1. There are multiple requirements that must be met in full to earn the rank of Eagle Scout. These requirements can be found in your Boy Scout Handbook. Note that these requirements take real time to complete so careful consideration needs to be given to these requirements such that they can be completed prior to your 18th birthday. These requirements include
 - Merit badges
 - Living the Scout Oath and Scout Law
 - An Eagle Scout Leadership Service Project
 - Serving in a responsibility position, and time active in your unit
2. You must use and follow the official **Eagle Scout Service Project Workbook** in all aspects of your project. The instructions and forms in the workbook will help you develop your project and execute the essential steps in the process, from project proposal through project completion. Download your copy of the **Workbook** by doing an Internet search for "Eagle Project Workbook Download" and download only from the www.scouting.org site.
3. The purpose of the Eagle Scout Service project is LEADERSHIP. The service project must
 - Benefit a civic organization other than the BSA
 - Benefit more than one person or family
 - Be performed after becoming a Life Scout
 - Not be a fundraiser, although fundraising may occur as part of the project.
 - Provide a significant service to the community
 - Demonstrate YOUR leadership
 - Be safe and free of liability issues.
4. Once you begin the process of planning your Eagle service project, you must keep track of all time expended, yours and that of others that assist you.
5. Ask your Unit Leader for an Eagle Coach. This person is an advisor (other than a parent or guardian, and approved by your unit), who works closely with you, providing guidance as you progress.
6. Prior to beginning your project, you will need to discuss project ideas with your Eagle Coach. That discussion will allow you to select a single concept that will meet the requirements of the BSA. Contact potential recipient organizations in your community to develop these ideas.
7. Complete the section in the **Eagle Scout Service Project Workbook** entitled, *Eagle Scout Service Project Proposal*. Make a printed copy and get the signatures of your Unit Leader, Unit Committee Chairman and Beneficiary on the last page of this section.
8. Contact your District's Eagle Board to present your project proposal for their review. **You may NOT begin your Eagle service project, including fundraising, until you have received signed approval from your Eagle Board** (the fourth signature).
9. You may now begin your Eagle Scout service project. Remember that the purpose of this project is to demonstrate LEADERSHIP. To plan your project, use the section in the **Eagle Scout Service Project Workbook** entitled, *Eagle Scout Service Project Final Plan*.
10. After you have finished your Eagle Scout service project, you must complete the final section of the **Workbook**, *Eagle Scout Service Project Report*, and get the remaining signatures. This, along with all other Eagle requirements must be completed before turning 18.
11. Submit a completed **Eagle Scout Rank Application**, including your "statement of ambitions and life purpose", to the Council Service Center in Manchester via the online portal (select "Submit Your Eagle Scout Rank Application" at <https://nhscouting.org/advancement/>). Be sure to keep copies of anything that you submit. Your application must be received and processed far enough ahead of time to ensure that your final board of review occurs no later than 90 days after your 18th birthday. Submitting it before you turn 18 is highly recommended. Upon acceptance, it will be forwarded to your District Eagle Board. Your District Eagle Board will then contact you about scheduling your final board of review.
12. Bring your **Eagle Scout Service Project Workbook** (with original signatures) to your Board of Review (unless you have been directed to provide this to your Eagle Board ahead of time). Your District Eagle Board will notify you if additional copies and/or other materials are required for this meeting.